

End User & Technical Course List –December 2007



To help you locate courses more easily, the Technical Courses have been arranged into the following topic areas: Technical General, Technical Microsoft ft and Web Development

TECHNICAL GENERAL

C Series

C in 21 Days: Week 1

C in 21 Days: Week 2

C in 21 Days: Week 3

(TGEN)

(CLIB)

(CLGC01)

(CLGC02)

(CLGC03)

Cisco Related Series by MindLeaders: BCMSN 642-811

Series

(BCMSNF)

BCMSN 642-11: 1 Switched Networks, VLANs, and Trunks

(BCMS01)

BCMSN 642-11: 2 Spanning Tree Protocol

(BCMS02)

BCMSN 642-11: 3 Enhancements to STP

(BCMS03)

BCMSN 642-11: 4 Multilayer Switching

(BCMS04)

BCMSN 642-11: 5 Availability and Redundancy

(BCMS05)

BCMSN 642-11: 6 Multicasts

(BCMS06)

BCMSN 642-11: 7 Networks Quality of Service

(BCMS07)

BCMSN 642-11: 8 QoS Configurations and Verification

(BCMS08)

BCMSN 642-11: 9 MLS Optimization and Security

(BCMS09)

BCMSN 642-11: 10 Metro Ethernet

(BCMS10)

BCMSN 642-11: 11 Practice Exams

(BCMS11)

Cisco Related Series by MindLeaders: BCRAN 642-821

Series

(BCRANF)

BCRAN 642-821: 1 WAN Technologies, Components, and AAA Security

(BCRA01)

BCRAN 642-821: 2 PPP Authentication & Network Address Translation

(BCRA02)

BCRAN 642-821: 3 Modems and Asynchronous Connections

(BCRA03)

BCRAN 642-821: 4 Using ISDN Connections

(BCRA04)

BCRAN 642-821: 5 Using Frame Relay Connections

(BCRA05)

BCRAN 642-821: 6 Dial-on Demand and Broadband

(BCRA06)

BCRAN 642-821: 7 Enabling Backup Connections and Management of Traffic

(BCRA07)

BCRAN 642-821: 8 Securing the Network with VPNs

(BCRA08)

BCRAN 642-821: 9 Practice Exams

(BCRA09)

Cisco CCNA 640-801 Series

(CCNAFT)

CCNA 640-801: 1 The Open System

Interconnect Model (OSI)

(CCNA01)

CCNA 640-801: 2 Hardware and the OSI

Reference Model

(CCNA02)

CCNA 640-801: 3 Wide Area Network Protocols

(CCNA03)

CCNA 640-801: 4 TCP/IP Technologies

(CCNA04)

CCNA 640-801: 5 Understanding Layer 2

Switching Technologies

(CCNA05)

CCNA 640-801: 6 Understanding Layer 3

Router Technologies

(CCNA06)

CCNA 640-801: 7 Configuring a Cisco Switch

(CCNA07)

CCNA 640-801: 8 Configuring a Cisco Router

(CCNA08)

CCNA 640-801: 9 Creating and Applying

Additional Router Configurations

(CCNA09)

CCNA 640-801: 10 Practice Exam

(CCNA10)

Cisco Related Series by MindLeaders: BSCI 642-801

Series

(BSCIFT)

BSCI 642-801: 1 Routing Principles

(BSCI01)

BSCI 642-801: 2 Extending IP Addresses

(BSCI02)

BSCI 642-801: 3 Implementing OSPF in a Single Area

(BSCI03)

BSCI 642-801: 4 Interconnecting OSPF Areas

(BSCI04)

BSCI 642-801: 5 Applying Integrated IS-IS

(BSCI05)

BSCI 642-801: 6 Employing Enhanced IGRP

(BSCI06)

BSCI 642-801: 7 Configuring Border Gateway

Protocol

(BSCI07)

BSCI 642-801: 8 Scaling BGP Networks

(BSCI08)

BSCI 642-801: 9 Routing Update Optimization &

Redistribution

(BSCI09)

BSCI 642-801: 10 Practice Exam

(BSCI10)

Cisco Related Series by MindLeaders: CIT 642-831

Series

(CCITFT)

CIT 642-831: 1 Networking Principles and

Technologies

(CCIT01)

CIT 642-831: 2 TCP/IP

(CCIT02)

CIT 642-831: 3 Windows Troubleshooting

(CCIT03)

CIT 642-831: 4 The Physical and Data Link Layer

(CCIT04)

CIT 642-831: 5 Virtual LANS

(CCIT05)

CIT 642-831: 6 Serial Links

(CCIT06)

CIT 642-831: 7 Routing Protocols

(CCIT07)

CIT 642-831: 8 ISDN

(CCIT08)

CIT 642-831: 9 Practice Exams

(CCIT09)

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TECHNICAL GENERAL (CONTINUED)

Cisco Related Series by MindLeaders BCMSN 642-812

Series	(C81206)
Cisco Related Series by MindLeaders BCMSN 642-812: 1	
Practice Exam 1	(C81251)
Cisco Related Series by MindLeaders BCMSN 642-812: 2	
Practice Exam 2	(C81252)
Cisco Related Series by MindLeaders BCMSN 642-812: 3	
Practice Exam 3	(C81253)

Cisco Related Series by MindLeaders BSCI 642-901

Series	(C90106)
Cisco Related Series by MindLeaders BSCI 642-901: 1	
Practice Exam 1	(C90151)
Cisco Related Series by MindLeaders BSCI 642-901: 2	
Practice Exam 2	(C90152)
Cisco Related Series by MindLeaders BSCI 642-901: 3	
Practice Exam 3	(C90153)
Cisco Related Series by MindLeaders BSCI 642-901: 4	
Practice Exam 4	(C90154)

Cisco Related Series by MindLeaders ISCW 642-825

Series	(C82506)
Cisco Related Series by MindLeaders ISCW 642-825: 1	
Practice Exam 1	(C82551)
Cisco Related Series by MindLeaders ISCW 642-825: 2	
Practice Exam 2	(C82552)
Cisco Related Series by MindLeaders ISCW 642-825: 3	
Practice Exam 3	(C82553)

Cisco Related Series by MindLeaders ONT 642-845

Series	(C84506)
Cisco Related Series by MindLeaders ONT 642-845: 1	
Practice Exam 1	(C84551)
Cisco Related Series by MindLeaders ONT 642-845: 2	
Practice Exam 2	(C84552)
Cisco Related Series by MindLeaders ONT 642-845: 3	
Practice Exam 3	(C84553)
Cisco Related Series by MindLeaders ONT 642-845: 4	
Practice Exam 4	(C84554)

Client/Server	(CST001)
Client/Server: Technology for Managers	(CSTC01)

CompTIA A+ Depot Technician 220-604 Series (604APL)

CompTIA A+ Depot Technician 220-604: 1 Practice Exam 1	(604a51)
CompTIA A+ Depot Technician 220-604: 2 Practice Exam 2	(604a52)
CompTIA A+ Depot Technician 220-604: 3 Practice Exam 3	(604a53)
CompTIA A+ Depot Technician 220-604: 4 Practice Exam 4	(604a54)
CompTIA A+ Depot Technician 220-604: 5 Practice Exam 5	(604a55)
CompTIA A+ Depot Technician 220-604: 6 Practice Exam 6	(604a56)

✓ CompTIA A+ Essentials 220-601 Series (AESSEN)

✓ CompTIA A+ Essentials 220-601: 1 Computer Components	(AESS01)
✓ CompTIA A+ Essentials 220-601: 2 Operating Systems	(AESS02)
✓ CompTIA A+ Essentials 220-601: 3 Diagnosing Problems	(AESS03)
✓ CompTIA A+ Essentials 220-601: 4 Laptops and Portable Devices	(AESS04)

CompTIA A+ Essentials 220-601 Series (AESSEN)

CompTIA A+ Essentials 220-601: 1 Practice Exam 1	(AESS51)
CompTIA A+ Essentials 220-601: 2 Practice Exam 2	(AESS52)
CompTIA A+ Essentials 220-601: 3 Practice Exam 3	(AESS53)
CompTIA A+ Essentials 220-601: 4 Practice Exam 4	(AESS54)
CompTIA A+ Essentials 220-601: 5 Practice Exam 5	(AESS55)
CompTIA A+ Essentials 220-601: 6 Practice Exam 6	(AESS56)

CompTIA A+ IT Technician 220-602 Series (602APL)

CompTIA A+ IT Technician 220-602: 1 Practice Exam 1	(602A51)
CompTIA A+ IT Technician 220-602: 2 Practice Exam 2	(602A52)
CompTIA A+ IT Technician 220-602: 3 Practice Exam 3	(602A53)
CompTIA A+ IT Technician 220-602: 4 Practice Exam 4	(602A54)
CompTIA A+ IT Technician 220-602: 5 Practice Exam 5	(602A55)

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TECHNICAL GENERAL (CONTINUED)

CompTIA A+ Remote Support Technician 220-603 Series

CompTIA A+ Remote Support Technician 220-603: 1 Practice Exam 1	(603A51)
CompTIA A+ Remote Support Technician 220-603: 2 Practice Exam 2	(603A52)
CompTIA A+ Remote Support Technician 220-603: 3 Practice Exam 3	(603A53)
CompTIA A+ Remote Support Technician 220-603: 4 Practice Exam 4	(603A54)
CompTIA A+ Remote Support Technician 220-603: 5 Practice Exam 5	(603A55)
CompTIA A+ Remote Support Technician 220-603: 6 Practice Exam 6	(603A56)

CompTIA Network+ 2005 (N10-003) Series

CompTIA Network+ 2005 (N10-003): 1 Network Fundamentals and Operating Systems	(NWPL01)
CompTIA Network+ 2005 (N10-003): 2 Network Media	(NWPL02)
CompTIA Network+ 2005 (N10-003): 3 Network Devices	(NWPL03)
CompTIA Network+ 2005 (N10-003): 4 Wireless Technologies	(NWPL04)
CompTIA Network+ 2005 (N10-003): 5 The OSI Model	(NWPL05)
CompTIA Network+ 2005 (N10-003): 6 TCP/IP Fundamentals	(NWPL06)
CompTIA Network+ 2005 (N10-003): 7 TCP/IP Configuration and Utilities	(NWPL07)
CompTIA Network+ 2005 (N10-003): 8 Network and Remote Access Service	(NWPL08)
CompTIA Network+ 2005 (N10-003): 9 Network Infrastructure and Security	(NWPL09)
CompTIA Network+ 2005 (N10-003): 10 Fault Management and Disaster Recovery	(NWPL10)
CompTIA Network+ 2005 (N10-003): 11 Troubleshooting	(NWPL11)

CompTIA Server+ 2005 (SK0-002) Series (SVRPLS)

CompTIA Server+ 2005 (SK0-002): 1 Server Basics	(SVRP01)
CompTIA Server+ 2005 (SK0-002): 2 Server Availability	(SVRP02)
CompTIA Server+ 2005 (SK0-002): 3 Multiprocessing and Server Memory	(SVRP03)
CompTIA Server+ 2005 (SK0-002): 4 Server Bus Architecture	(SVRP04)
CompTIA Server+ 2005 (SK0-002): 5 SCSI Systems	(SVRP05)
CompTIA Server+ 2005 (SK0-002): 6 IDE/ATA and RAID Systems	(SVRP06)
CompTIA Server+ 2005 (SK0-002): 7 Advanced Storage Arrays	(SVRP07)
CompTIA Server+ 2005 (SK0-002): 8 Installing Hardware	(SVRP08)
CompTIA Server+ 2005 (SK0-002): 9 Server Management and Configuration	(SVRP09)
CompTIA Server+ 2005 (SK0-002):10 Preparing the Server for Service	(SVRP10)
CompTIA Server+ 2005 (SK0-002):11 Upgrading the Basic System	(SVRP11)
CompTIA Server+ 2005 (SK0-002):12 Adapters, Peripherals, Monitoring Agents and Service Tools	(SVRP12)
CompTIA Server+ 2005 (SK0-002):13 Maintenance and Environmental Issues	(SVRP13)
CompTIA Server+ 2005 (SK0-002):14 Server Problem Determination	(SVRP14)
CompTIA Server+ 2005 (SK0-002):15 Troubleshooting	(SVRP15)
CompTIA Server+ 2005 (SK0-002):16 Disaster Recovery	(SVRP16)
CompTIA Server+ 2005 (SK0-002):17 Practice Exams	(SVRP17)

Data Warehousing Series (DWHLIB)

Data Warehousing: 1 Concepts	(DWHC01)
Data Warehousing: 2 Management	(DWHC02)

DB2 Universal Database Series (DEEBEE)

DB2 Universal Database: 1 Features of DB2	(DEEB01)
DB2 Universal Database: 2 Installing and Configuring	(DEEB02)
DB2 Universal Database: 3 DBC Instances, Server Communication, and Clients	(DEEB03)
DB2 Universal Database: 4 Data Security and Database Creation	(DEEB04)
DB2 Universal Database: 5 Creating Table Spaces and Accessing Data	(DEEB05)
DB2 Universal Database: 6 SQL and Design Consideration	(DEEB06)
DB2 Universal Database: 7 System Tools and Recovery Concepts	(DEEB07)
DB2 Universal Database: 8 Moving and Replicating Data	(DEEB08)
DB2 Universal Database: 9 Monitoring DB2 Performance	(DEEB09)

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TECHNICAL GENERAL (CONTINUED)

FOCUS Series	(FOCSER)	Novell 560 CNE Series	(560CNE)
FOCUS: 1 Getting Started	(FOCS01)	Novell 560 CNE: 1 NetWare Basics	(560C01)
FOCUS: 2 Working with FOCUS	(FOCS02)	Novell 560 CNE: 2 Installation	(560C02)
FOCUS: 3 Basic Report Preparation	(FOCS03)	Novell 560 CNE: 3 Using NDS	(560C03)
FOCUS: 4 Creating Simple Reports	(FOCS04)	Novell 560 CNE: 4 File System	(560C04)
FOCUS: 5 Creating Complex Reports	(FOCS05)	Novell 560 CNE: 5 NDS Security	(560C05)
FOCUS: 6 Additional Reporting Techniques	(FOCS06)	Novell 560 CNE: 6 File Security	(560C06)
FOCUS: 7 Fundamentals of Graphs	(FOCS07)	Novell 560 CNE: 7 ZENworks	(560C07)
FOCUS: 8 Advanced Graph Topics	(FOCS08)	Novell 560 CNE: 8 Advanced ZENworks	(560C08)
FOCUS: 9 Data Manipulation for Reporting	(FOCS09)	Novell 560 CNE: 9 Distributed Printing	(560C09)
FOCUS: 10 Advanced Screening Techniques	(FOCS10)		
FOCUS: 11 Creating File Definitions	(FOCS11)	Novell 570 CNE Advanced Administration Series	(570CNE)
FOCUS: 12 Adjusting File Definitions	(FOCS12)	Novell 570 CNE: 1 Upgrading or Migrating	(570C01)
FOCUS: 13 Accessing External Files	(FOCS13)	Novell 570 CNE: 2 Managing the Server	(570C02)
FOCUS: 14 Basic MODIFY Requests	(FOCS14)	Novell 570 CNE: 3 The File System	(570C03)
FOCUS: 15 Segment Modification	(FOCS15)	Novell 570 CNE: 4 NSS and Backup	(570C04)
FOCUS: 16 Complex MODIFY Requests	(FOCS16)	Novell 570 CNE: 5 Memory and CPU Performance	(570C05)
FOCUS: 17 Additional File Maintenance	(FOCS17)	Novell 570 CNE: 6 Disk and Network Performance	(570C06)
FOCUS: 18 Dialogue Manager and FIDEL	(FOCS18)		
FOCUS: 19 More Features of FIDEL	(FOCS19)	Object-Oriented Analysis and Design Series	(OADLIB)
FOCUS: 20 MAINTAIN Facility	(FOCS20)	Object-Oriented Analysis and Design: 1 Intro	(OADC01)
FOCUS: 21 Completing a MAINTAIN Application	(FOCS21)	Object-Oriented Analysis and Design: 2 System	(OADC02)
Linux Red Hat Technician RHCT RH202 Series	(RHCTLX)	OOP Using C++ Series	(CPPOOS)
Linux Red Hat Technician RHCT RH202: 1 RHCT Prerequisites	(RHCT01)	OOP Using C++: Week 1	(CPPC01)
Linux Red Hat Technician RHCT RH202: 2 Installation	(RHCT02)	OOP Using C++: Week 2	(CPPC02)
Linux Red Hat Technician RHCT RH202: 3 Advanced Installation	(RHCT03)	OOP Using C++: Week 3	(CPPC03)
Linux Red Hat Technician RHCT RH202: 4 Basic Configuration and Administration	(RHCT04)		
Linux Red Hat Technician RHCT RH202: 5 Kernel, User, and Recovery Administration	(RHCT05)	Oracle Series	(ORD001)
Linux Red Hat Technician RHCT RH202: 6 The X Window System	(RHCT06)	Oracle: 1 Introduction to PL/SQL	(PLSC01)
Linux Red Hat Technician RHCT RH202: 7 Linux Network Clients	(RHCT07)	Oracle: 2 Overview of Developer/2000	(ORDC01)
Linux Red Hat Technician RHCT RH202: 8 Exam Practice	(RHCT08)	Oracle: 3 Forms 4.5 and Reports 2.5	(ORDC02)
		Oracle: 4 Graphics 2.5 and Procedure Builder 1.5	(ORDC03)
		Oracle: 5 Developer/2000 Applications	(ORDC04)
		Oracle: 6 Developer/2000 Integration	(ORDC05)
Linux Series	(LPI1UX)	Oracle8 Series	(ORC001)
Linux: 1 Partitions and the Boot Process	(LPI101)	Oracle8: 1 Installing Oracle	(ORCC01)
Linux: 2 File Management	(LPI102)	Oracle8: 2 Database Management	(ORCC02)
Linux: 3 GNU and Linux Commands	(LPI103)	Oracle8: 3 Building Databases	(ORCC03)
Linux: 4 File System Maintenance	(LPI104)	Oracle8: 4 Files, Data, and Users	(ORCC04)
Linux: 5 Users and Groups	(LPI105)	Oracle8: 5 Database Schema Objects	(ORCC05)
Linux: 6 Text Streams	(LPI106)	Oracle8: 6 Processes and Security	(ORCC06)
Linux: 7 Permissions	(LPI107)	Oracle8: 7 Backup and Recovery	(ORCC07)
Linux: 8 Administration and Documentation	(LPI108)		
Linux: 9 Backup and Restore	(LPI109)		
Notes 5 Programming Series	(N5PRGM)		
Notes 5 Programming: 1 Designing in Domino	(N5PR01)		
Notes 5 Programming: 2 Pages and Forms	(N5PR02)		
Notes 5 Programming: 3 Organizing Info	(N5PR03)		
Notes 5 Programming: 4 Scripting	(N5PR04)		
Notes 5 Programming: 5 LotusScript	(N5PR05)		
Notes 5 Programming: 6 Java	(N5PR06)		

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TECHNICAL GENERAL (CONTINUED)

Oracle9i Database Fundamentals 1Z0-031 Series	(OR319I)	Oracle 10g Administration Series	(LO10G)
Oracle9i Database Fundamentals 1Z0-031: 1 Oracle Architecture and Tools	(OR3101)	Oracle 10g Administration: 1 Oracle Architectural Introduction	(LO101) (LO102)
Oracle9i Database Fundamentals 1Z0-031: 2 Managing Instances and Creating Databases	(OR3102)	Oracle 10g Administration: 3 Database Architecture, Creation and Interfaces	(LO103)
Oracle9i Database Fundamentals 1Z0-031: 3 Managing the Database Structure	(OR3103)	Oracle 10g Administration: 4 Database Control and Storage Structures	(LO104)
Oracle9i Database Fundamentals 1Z0-031: 4 Managing Tablespaces and Datafiles	(OR3104)	Oracle 10g Administration: 5 Managing Users and Schemas	(LO105)
Oracle9i Database Fundamentals 1Z0-031: 5 Managing Storage Structures and Undo Data	(OR3105)	Oracle 10g Administration: 6 Data Management	(LO106)
Oracle9i Database Fundamentals 1Z0-031: 6 Managing Tables	(OR3106)	Oracle 10g Administration: 7 PL/SQL	(LO107)
Oracle9i Database Fundamentals 1Z0-031: 7 Managing Indexes and Data Integrity	(OR3107)	Oracle 10g Administration: 8 Database Security Management	(LO108)
Oracle9i Database Fundamentals 1Z0-031: 8 Managing Users and Profiles	(OR3108)	Oracle 10g Administration: 9 Oracle Net Services	(LO109)
Oracle9i Database Fundamentals 1Z0-031: 9 Managing Privileges and Roles	(OR3109)	Oracle 10g Administration: 10 Oracle Shared Server	(LO110)
Oracle9i Database Fundamentals 1Z0-031: 10 Exam Preparation	(OR3110)	Oracle 10g Administration: 11 Database Performance Monitoring	(LO112)
		Oracle 10g Administration: 12 Database Maintenance	(LO113)
		Oracle 10g Administration: 13 Database Undo Management	(LO113)
		Oracle 10g Administration: 14 Database Locking Conflicts	(LO114)
		Oracle 10g Administration: 15 Database Backup and Recovery Concepts	(LO115)
		Oracle 10g Administration: 16 Database Backups	(LO116)
		Oracle 10g Administration: 17 Database Recovery	(LO117)
Oracle9i SQL 1Z0-007Series	(OR079I)	PowerBuilder 9 Advanced Development Series	(PB9LIB)
Oracle9i SQL 1Z0-007: 1 Introduction to SQL	(OR0701)	PowerBuilder 9 Advanced Development: 1 Source Code Control	(PB9L01)
Oracle9i SQL 1Z0-007: 2 Intermediate Queries	(OR0702)	PowerBuilder 9 Advanced Development: 2 Deploying Applications and Using InfoMaker	(PB9L02)
Oracle9i SQL 1Z0-007: 3 Queries with Single-Row Functions	(OR0703)	PowerBuilder 9 Advanced Development: 3 Coding Techniques	(PB9L03)
Oracle9i SQL 1Z0-007: 4 Combining Tables	(OR0704)	PowerBuilder 9 Advanced Development: 4 Techniques for Using DataWindows	(PB9L04)
Oracle9i SQL 1Z0-007: 5 Grouping and Summarizing Data	(OR0705)	PowerBuilder 9 Advanced Development: 5 Graphic DataWindows and XML DataWindows	(PB9L05)
Oracle9i SQL 1Z0-007: 6 Advanced Queries and Views	(OR0706)		
Oracle9i SQL 1Z0-007: 7 Working with Data	(OR0707)		
Oracle9i SQL 1Z0-007: 8 Creating Tables and Constraints	(OR0708)		
Oracle9i SQL 1Z0-007: 9 Database Objects and User Security	(OR0709)		
Oracle9i SQL 1Z0-007: 10 SQL *Plus & iSQL *Plus Reporting and PL/SQL	(OR0710)		
Oracle9i SQL 1Z0-007: 11 Practice Exam Components	(OR0711)		
		Rational Unified Process Series	(RATIION)
		Rational Unified Process: 1 Understanding the RUP	(RATI01)
		Rational Unified Process: 2 Inception and Elaboration Phases	(RATI02)
		Rational Unified Process: 3 Construction and Transition Phases	(RATI03)
		Rational Unified Process: 4 Adopting the RUP	(RATI04)
		Rational Unified Process: 5 Planning an Iterative Project	(RATI05)
		Rational Unified Process: 6 RUP for Project Managers, Analysts, and Architects	(RATI06)
		Rational Unified Process: 7 RUP for Developers and Testers	(RATI07)
		RDBMS	(RDBLIB)
		RDBMS Fundamentals: Database Principles	(RDBC01)

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TECHNICAL GENERAL (CONTINUED)

RPG IV Programming Series (RPGIVP)		Server+ Series (SERVER)
RPG IV Programming: 1 Introduction to RPG	(RPGI01)	Server+: 1 Network Terminology and Operating Systems (SERV01)
RPG IV Programming: 2 Getting Started with RPG	(RPGI02)	Server+: 2 Servers, Bus Structures, and Caching (SERV02)
RPG IV Programming: 3 Defining Data	(RPGI03)	Server+: 3 Memory (SERV03)
RPG IV Programming: 4 Arithmetic Operations	(RPGI04)	Server+: 4 Data Storage Systems (SERV04)
RPG IV Programming: 5 Flow of Control	(RPGI05)	Server+: 5 Interfacing with the Network (SERV05)
RPG IV Programming: 6 Externally Described Files	(RPGI06)	Server+: 6 Installing Network Hardware (SERV06)
RPG IV Programming: 7 File Access and Record Manipulation	(RPGI07)	Server+: 7 Upgrading BIOS and Installing the Operating System (SERV07)
RPG IV Programming: 8 Interactive applications	(RPGI08)	Server+: 8 Preventing Disasters (SERV08)
RPG IV Programming: 9 Tables and Arrays	(RPGI09)	Server+: 9 Practice Exam (SERV09)
RPG IV Programming: 10 Modular Programming	(RPGI10)	
RPG IV Programming: 11 Advanced Data Definition	(RPGI11)	Solaris 8 System Administrator 310-011 Series (SLR8SA)
RPG IV Programming: 12 Advanced Techniques	(RPGI12)	Solaris 8 System Administrator 310-011: 1 Installation, Initialization, and Shutdown (SLR801)
RPG IV Programming: 13 Maintaining the Past	(RPGI13)	Solaris 8 System Administrator 310-011: 2 The Boot Process and Boot PROM (SLR802)
		Solaris 8 System Administrator 310-011: 3 User and Software Package Administration (SLR803)
		Solaris 8 Package Administration 310-011: 4 System Security and Remote Connection (SLR804)
		Solaris Package Administration 310-011: 5 Process Control (SLR805)
		Solaris 8 System Administrator 310-011: 6 File Systems, Files, and Directories (SLR806)
		Solaris 8 System Administrator 310-011: 7 Disk Configuration (SLR807)
		Solaris 8 System Administrators 310-011: 8 Backup and Recovery (SLR808)
		Solaris 8 System Administrator 310-011: 9 vi Editor and Command Syntax (SLR809)
		Solaris 8 System Administrator 310-011:10 LP Print Service (SLR810)
		Solaris 8 System Administrator 310-011:11 Practice Exam (SLR811)
		Solaris 9 System Administrator 310-014/310-015 Series (SOLARA)
		Solaris 9 System Administrator 310-014/310-015: 1 Installation and Maintenance (SOLA01)
		Solaris 9 System Administrator 310-014/310-015: 2 The User Environment and System Security (SOLA02)
		Solaris 9 System Administrator 310-014/310-015: 3 File and Disk Administration (SOLA03)
		Solaris 9 System Administrator 310-014/310-015: 4 Backups, Printing, and the Network Environment (SOLA04)
		Solaris 9 System Administrator 310-014/310-015: 5 Access Control, Syslog, and Advanced Disk Management (SOLA05)
		Solaris 9 System Administrator 310-014/310-015: 6 Network File System and Name Services (SOLA06)
		Solaris 9 System Administrator 310-014/310-015: 7 Practice Exams (SOLA07)
SAS 8 Series (SASSER)		
SAS 8: 1 Introduction	(SASS01)	
SAS 8: 2 Using SAS	(SASS02)	
SAS 8: 3 Data Manipulation	(SASS03)	
SAS 8: 4 DATA Step Programming	(SASS04)	
SAS 8: 5 Results	(SASS05)	
SAS 8: 6 Display Manager System	(SASS06)	
SAS 8: 7 Data Libraries	(SASS07)	
SAS 8: 8 Inputting Data and PROC SQL	(SASS08)	
SAS 8: 9 Combining and Updating Data Sets	(SASS09)	
SAS Series (SASSIX)		
SAS: 1 Introduction	(SAS601)	
SAS: 2 Using SAS	(SAS602)	
SAS: 3 Data Manipulation	(SAS603)	
SAS: 4 DATA Step Programming	(SAS604)	
SAS: 5 Results	(SAS605)	
SAS: 6 Display Manager System	(SAS606)	
SAS: 7 Data Libraries	(SAS607)	
SAS: 8 Inputting Data and PROC SQL	(SAS608)	
SAS: 9 Combining and Updating Data Sets	(SAS609)	
Security+ Series (SCRTYP)		
Security+: 1 Exam Basics	(SCRT01)	
Security+: 2 General Security Concepts	(SCRT02)	
Security+: 3 Remote Access and Wireless LANs	(SCRT03)	
Security+: 4 E-Mail, Internet, and File Security	(SCRT04)	
Security+: 5 Infrastructure Security	(SCRT05)	
Security+: 6 Security Baselines	(SCRT06)	
Security+: 7 Cryptography	(SCRT07)	
Security+: 8 Operational Security	(SCRT08)	
Security+: 9 Organizational Security	(SCRT09)	
Security+: 10 Practice Exam	(SCRT10)	

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TECHNICAL GENERAL (CONTINUED)

SQL for the Windows Environment Series (SQLWFR)

SQL for the Windows Environment: 1 Introduction to Databases and SQL	(SQLW01)
SQL for the Windows Environment: 2 Filtering Data	(SQLW02)
SQL for the Windows Environment: 3 Calculations and Functions	(SQLW03)
SQL for the Windows Environment: 4 Summarizing Data	(SQLW04)
SQL for the Windows Environment: 5 Groups and Queries	(SQLW05)
SQL for the Windows Environment: 6 Joins	(SQLW06)
SQL for the Windows Environment: 7 Data and Tables	(SQLW07)
SQL for the Windows Environment: 8 Views and Stored Procedures	(SQLW08)
SQL for the Windows Environment: 9 Transaction Processing and Cursors	(SQLW09)
SQL for the Windows Environment: 10 Advanced SQL Functions	(SQLW10)

Sun Java 2 Developer SCJD CX-310-252A/CX-310-027

Series (JADVEL)

Sun Java 2 Developer: 1 Designing the Application	(JADV01)
Sun Java 2 Developer: 2 Creating the Application	(JADV02)
Sun Java 2 Developer: 3 Completing the Application	(JADV03)
Sun Java 2 Developer: 4 Exam Resources	(JADV04)

Sybase Series (SYBLIB)

Sybase: 1 Introduction to Sybase	(SYBC01)
Sybase: 2 Using SQL Server	(SYBC02)
Sybase: 3 System Administration	(SYBC03)
Sybase: 4 User Administration	(SYBC04)
Sybase: 5 Programming with T-SQL	(SYBC05)
Sybase: 6 Querying Databases with T-SQL	(SYBC06)
Sybase: 7 T-SQL Commands	(SYBC07)

UML 2.0 Series (UMLDTE)

UML 2.0: 1 Understanding UML	(UMLD01)
UML 2.0: 2 Working with Class Diagrams	(UMLD02)
UML 2.0: 3 Working with Common Diagrams	(UMLD03)
UML 2.0: 4 Working with Specialized Diagrams	(UMLD04)

UNIX Systems Series (UNXLIB)

UNIX: 1 Introduction to UNIX	(UNXTC1)
UNIX: 2 Shells: Bourne, Korn, and C	(UNXTC3)
UNIX: 3 Shell Programming	(UNXTC4)
UNIX: 4 System Administration I	(UNXTC5)
UNIX: 5 System Administration II	(UNXTC6)
UNIX: 6 Process Management	(UNXTC7)

Visual Basic 2005

Visual Basic 2005: 1 .NET Platform Architecture	(L_VB01)
Visual Basic 2005: 2 Managed Type Fundamentals	(L_VB02)
Visual Basic 2005: 3 Objects, Values, and Memory	(L_VB03)
Visual Basic 2005: 4 Reflection and Attributes	(L_VB04)
Visual Basic 2005: 5 Delegates and Events	(L_VB05)
Visual Basic 2005: 6 Asynchronous Execution	(L_VB06)
Visual Basic 2005: 7 Assemblies	(L_VB07)
Visual Basic 2005: 8 Windows Forms	(L_VB08)
Visual Basic 2005: 9 Code Access Security	(L_VB09)

Visual Basic 6 Series

Visual Basic 6.0: 1 Programming Basics	(V6BC01)
Visual Basic 6.0: 2 Controls and Coding	(V6BC02)
Visual Basic 6.0: 3 Coding the Details	(V6BC03)
Visual Basic 6.0: 4 Lists and More Controls	(V6BC04)
Visual Basic 6.0: 5 Using Supplied Tools	(V6BC05)
Visual Basic 6.0: 6 Data Files and Printing	(V6BC06)
Visual Basic 6.0: 7 Program Tuning	(V6BC07)
Visual Basic 6.0: 8 Delivering the Program	(V6BC08)

Windows 2000 Basics

Windows 2000 Basics: Server	(WINLIB)
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Windows Vista Upgrade Series

Windows Vista Upgrade: 1 Understanding the New Interface	(MSVIST)
Windows Vista Upgrade: 2 Using New Features and Applications	(MSVI01)
Windows Vista Upgrade: 3 Planning a Corporate Deployment	(MSVI02)
	(MSVI03)

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TECHNICAL MICROSOFT	(TMCSE)	Microsoft .NET Architectures MCP/MCSD 70-300 Series	(ARCNET)
Exchange 2000 Administration MCSE 70-224 Series	(E2242K)	MCP/MCSD 70-300: 1 Envisioning the Solution and Analyzing Business Requirements	(ARCN01)
Exchange 2000 Administration MCSE 70-224: 1 Installation and Coexistence	(E22401)	MCP/MCSD 70-300: 2 Analyzing User, Operational, and Infrastructure Requirements	(ARCN02)
Exchange 2000 Administration MCSE 70-224: 2 Creating and Managing Recipient Objects	(E22402)	MCP/MCSD 70-300: 3 Developing Specifications and Creating the Conceptual Design	(ARCN03)
Exchange 2000 Administration MCSE 70-224: 3 Creating and Managing Groups and Connectors	(E22403)	MCP/MCSD 70-300: 4 Creating the Logical Design	(ARCN04)
Exchange 2000 Administration MCSE 70-224: 4 Deploying Instant Messaging	(E22404)	MCP/MCSD 70-300: 5 Creating the Logical Data Model and Physical Design	(ARCN05)
Exchange 2000 Administration MCSE 70-224: 5 Administering the Chat Service	(E22405)	MCP/MCSD 70-300: 6 Deploying the Application and Creating Standards	(ARCN06)
Exchange 2000 Administration MCSE 70-224: 6 Working with Clients	(E22406)	MCP/MCSD 70-300: 7 Practice Exam	(ARCN07)
Exchange 2000 Administration MCSE 70-224: 7 Using Public Folders	(E22407)	Microsoft .NET 2.0 App Development MCTS 70-536 Series	(536MCT)
Exchange 2000 Administration MCSE 70-224: 8 Security and Performance	(E22408)	Microsoft .NET 2.0 App Development MCTS 70-536: 1 Visual Basic Practice Exam 1	(536M50)
Exchange 2000 Administration MCSE 70-224: 9 Backing Up Data	(E22409)	Microsoft .NET 2.0 App Development MCTS 70-536: 2 Visual Basic Practice Exam 2	(536M51)
IIS Series	(IISSIX)	Microsoft .NET 2.0 App Development MCTS 70-536: 3 Visual Basic Practice Exam 3	(536M52)
IIS 6: 1 Architecture and Features	(IISS01)	Microsoft .NET 2.0 App Development MCTS 70-536: 4 C# Practice Exam 1	(536M53)
IIS 6: 2 Installation	(IISS02)	Microsoft .NET 2.0 App Development MCTS 70-536: 5 C# Practice Exam 2	(536M54)
IIS 6: 3 Administration	(IISS03)	Microsoft .NET 2.0 App Development MCTS 70-536: 6 C# Practice Exam 3	(536M55)
IIS 6: 4 Remote Administration	(IISS04)	Microsoft .NET 2.0 Web Development MCTS 70-528 Series	(528MCT)
IIS 6: 5 Creating and Configuring Web Sites	(IISS05)	Microsoft .NET 2.0 Web Development MCTS 70-528: 1 Visual Basic Practice Exam 1	(528M50)
IIS 6: 6 Creating and Configuring Applications and FTP Sites	(IISS06)	Microsoft .NET 2.0 Web Development MCTS 70-528: 2 Visual Basic Practice Exam 2	(528M51)
IIS 6: 7 Security	(IISS07)	Microsoft .NET 2.0 Web Development MCTS 70-528: 3 Visual Basic Practice Exam 3	(528M52)
IIS 6: 8 Working from the Command Line	(IISS08)	Microsoft .NET 2.0 Web Development MCTS 70-528: 4 C# Practice Exam 1	(528M53)
IIS 6: 9 Performance Tuning and Monitoring	(IISS09)	Microsoft .NET 2.0 Web Development MCTS 70-528: 5 C# Practice Exam 2	(528M54)
IIS 6:10 Maintenance and Troubleshooting	(IISS10)	Microsoft .NET 2.0 Web Development MCTS 70-528: 6 C# Practice Exam 3	(528M55)
IIS 6:11 Working with the Metabase	(IISS11)	MS Exchange Server 2003 MCSA/MCSE 70-284 Series	(EXMANG)
I IIS 6:12 SMTP and NNTP	(IISS12)	MCSA/MCSE 70-284: 1 Implementing and Troubleshooting	(EXMA01)
I IIS 6:13 Publishing	(IISS13)	MCSA/MCSE 70-284: 2 Managing Exchange Recipient Objects	(EXMA02)
Microsoft.Net Applications MCSD/MCAD/MCDBA 70-316 Series	(APPNET)	MCSA/MCSE 70-284: 3 Managing Address Lists and Policies	(EXMA03)
MCSD/MCAD/MCDBA 70-316: 1 Windows Forms	(APPN01)	MCSA/MCSE 70-284: 4 Managing the Exchange Organization	(EXMA04)
MCSD/MCAD/MCDBA 70-316: 2 Components, Assemblies, and Services	(APPN02)	MCSA/MCSE 70-284: 5 Managing Computers and Performance	(EXMA05)
MCSD/MCAD/MCDBA 70-316: 3 Data Binding and Data Manipulation	(APPN03)	MCSA/MCSE 70-284: 6 Security and Troubleshooting	(EXMA06)
MCSD/MCAD/MCDBA 70-316: 4 User Assistance and Accessibility	(APPN04)	MCSA/MCSE 70-284: 7 Practice Exams	(EXMA07)
MCSD/MCAD/MCDBA 70-316: 5 Testing, Deployment, Configuration and Support	(APPN05)		
MCSD/MCAD/MCDBA 70-316: 6 Practice Exams	(APPN06)		

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TECHNICAL MICROSOFT (CONTINUED)

MS Exchange Server 5.5 Series

Exchange Server 5.5: 1 Planning	(X51LIB)
Exchange Server 5.5: 2 Strategies	(X51C01)
Exchange Server 5.5: 3 Installing	(X51C02)
Exchange Server 5.5: 4 Configuring	(X51C03)
Exchange Server 5.5: 5 Managing	(X51C04)
Exchange Server 5.5: 6 Monitoring	(X51C05)
Exchange Server 5.5: 7 Troubleshooting	(X51C06)
Exchange Server 5.5: 8 Connectivity	(X51C07)
Exchange Server 5.5: 9 Site Solutions	(X51C08)
	(X51C09)

Project Server 2003 Series

Project Server 2003: 1 Preparing to use Project Server	(PRJSV3)
Project Server 2003: 2 Installing and Configuring Project Server	(PRJS01)
Project Server 2003: 3 Customizing Project Server	(PRJS02)
Project Server 2003: 4 Customizing PWA and PWA Housekeeping	(PRJS03)
Project Server 2003: 5 Identifying the Roles of the Project Manager and the Executive	(PRJS04)
Project Server 2003: 6 Using Project Web Access	(PRJS05)
	(PRJS06)

Server 2003 Security Admin MCSA/MCSE 70-299 Series

Server 2003 Security Admin MCSA/MCSE 70-299:1 Implementing, Managing, and Troubleshooting Security Policies	(SVSECA)
Server 2003 Security Admin MCSA/MCSE 70-299: 2 Network Communications Security and Patch Management	(SVSE01)
Server 2003 Security Admin MCSA/MCSE 70-299: 3 PKI Administration and IPSec Troubleshooting	(SVSE02)
Server 2003 Security Admin MCSA/MCSE 70-299: 4 Planning and Implementing Security for Remote Users and Wireless Networks	(SVSE03)
Server 2003 Security Admin MCSA/MCSE 70-299: 5 Practice Exams	(SVSE04)
	(SVSE05)

SQL Server 2000 Admin MCDBA/MCSA/MCSE 70-228 Series

MCDBA/MCSA/MCSE 70-228:1 Basic Concepts and Installation	(S228AD)
MCDBA/MCSA/MCSE 70-228:2 Advanced Installation	(S22801)
MCDBA/MCSA/MCSE 70-228:3 Creating and Managing Databases	(S22802)
MCDBA/MCSA/MCSE 70-228:4 Disaster Recovery and Data Integrity	(S22803)
MCDBA/MCSA/MCSE 70-228:5 Extracting and Securing Data	(S22804)
MCDBA/MCSA/MCSE 70-228:6 Automation and Performance	(S22805)
MCDBA/MCSA/MCSE 70-228:7 Practice Exam	(S22806)
	(S22807)

SQL Server 2000 Database Design Series MCSE 70-229

MCSE 70-229: 1 Data Modeling and Database Creation	(SQL229)
MCSE 70-229: 2 Database Objects	(SQL201)
MCSE 70-229: 3 Retrieving and Modifying Data	(SQL202)
MCSE 70-229: 4 Indexes and Views	(SQL203)
MCSE 70-229: 5 Database Programming	(SQL204)
MCSE 70-229: 6 Remote Data Access and XML	(SQL205)
MCSE 70-229: 7 Optimization and Security	(SQL206)
MCSE 70-229: 8 Exam Preparation 1	(SQL207)
MCSE 70-229: 9 Exam Preparation 2	(SQL208)
	(SQL209)

SQL Server 2005 MCTS 70-431 Series

SQL Server 2005 MCTS 70-431: 1 Installing and Configuring SQL Server 2005	(SQL431)
SQL Server 2005 MCTS 70-431: 2 Creating Databases	(SQL401)
SQL Server 2005 MCTS 70-431: 3 Working with Tables and Programmability Objects	(SQL402)
SQL Server 2005 MCTS 70-431: 4 Implementing Database Objects	(SQL403)
SQL Server 2005 MCTS 70-431: 5 Supporting the XML Framework	(SQL404)
SQL Server 2005 MCTS 70-431: 6 Enhancing Data Consumption and Throughput	(SQL405)
SQL Server 2005 MCTS 70-431: 7 Maintaining and Backing Up Databases	(SQL406)
SQL Server 2005 MCTS 70-431: 8 Monitoring Performance	(SQL407)
SQL Server 2005 MCTS 70-431: 9 Troubleshooting and Optimizing	(SQL408)
SQL Server 2005 MCTS 70-431:10 Implementing High Availability	(SQL409)
SQL Server 2005 MCTS 70-431:11 Practice Exams	(SQL410)
	(SQL411)

SQL Server 6.5 Series

SQL Server 6.5: 1 Introduction	(SQS001)
SQL Server 6.5: 2 Installation and Setup	(SQSC01)
SQL Server 6.5: 3 Users and Replication	(SQSC02)
SQL Server 6.5: 4 Database Administration	(SQSC03)
SQL Server 6.5: 5 System Management	(SQSC04)
SQL Server 6.5: 6 Tuning for Performance	(SQSC05)
	(SQSC06)

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TECHNICAL MICROSOFT (CONTINUED)

SQL Server 7 Admin Series

SQL Server 7 Admin: 1 Security Strategy	(LA7LIB)
SQL Server 7 Admin: 2 System Requirements	(LA7C01)
SQL Server 7 Admin: 3 Migration Planning	(LA7C02)
SQL Server 7 Admin: 4 Replication Plans	(LA7C03)
SQL Server 7 Admin: 5 Installing the Server	(LA7C04)
SQL Server 7 Admin: 6 Other Installations	(LA7C05)
SQL Server 7 Admin: 7 Configuring	(LA7C06)
SQL Server 7 Admin: 8 Security Management	(LA7C07)
SQL Server 7 Admin: 9 Managing Accounts	(LA7C08)
SQL Server 7 Admin: 10 Managing Permissions	(LA7C09)
SQL Server 7 Admin: 11 Database Management	(LA7C10)
SQL Server 7 Admin: 12 Loading Databases	(LA7C11)
SQL Server 7 Admin: 13 Backups and Restores	(LA7C12)
SQL Server 7 Admin: 14 Managing Replication	(LA7C13)
SQL Server 7 Admin: 15 Management Tasks	(LA7C14)
SQL Server 7 Admin: 16 Monitoring Events	(LA7C15)
SQL Server 7 Admin: 17 Watching & Optimizing	(LA7C16)
SQL Server 7 Admin: 18 Server Repair	(LA7C17)
SQL Server 7 Admin: 19 More Troubleshooting	(LA7C18)

TCP/IP Series

TCP/IP: 1 Introduction to TCP/IP Concepts	(TCP001)
TCP/IP: 2 Data Delivery and Routing	(TCPC01)
TCP/IP: 3 Microsoft TCP/IP and IIS	(TCPC02)
TCP/IP: 4 Printing Services and DHCP	(TCPC03)
TCP/IP: 5 Name Resolution and WINS	(TCPC04)
TCP/IP: 6 Introduction to DNS Server	(TCPC05)
TCP/IP: 7 Managing DNS and TCP/IP	(TCPC06)
TCP/IP: 8 Utilities for Monitoring TCP/IP	(TCPC07)
TCP/IP: 9 Performance Monitor and RAS	(TCPC08)
TCP/IP: 10 PPTP and Troubleshooting	(TCPC09)

Visual Basic .NET for Web MCSD/MCAD 70-305 Series

Visual Basic .NET for Web MCSD/MCAD 70-305: 1 Web Forms and Controls	(VBNWEB)
Visual Basic .NET for Web MCSD/MCAD 70-305: 2 User Interface Navigation and Error Handling	(VBNW01)
Visual Basic .NET for Web MCSD/MCAD 70-305: 3 Binding, Consuming, and Manipulating Data	(VBNW02)
Visual Basic .NET for Web MCSD/MCAD 70-305: 4 Components, Assemblies, and Web Services	(VBNW03)
Visual Basic .NET for Web MCSD/MCAD 70-305: 5 Globalization and Legacy Code	(VBNW04)
Visual Basic .NET for Web MCSD/MCAD 70-305: 6 Maintaining, Supporting, and Configuring Web Applications	(VBNW05)
Visual Basic .NET for Web MCSD/MCAD 70-305: 7 Testing, Debugging, and Deploying Web Applications	(VBNW06)
Visual Basic .NET for Web MCSD/MCAD 70-305: 8 Practice Exams	(VBNW07)

Visual Basic .NET for XML Web MCSD/MCAD 70-310 Series

Visual Basic .NET for XML Web MCSD/MCAD 70-310: DataSets and XML Data	(XMLBAS)
Visual Basic .NET for XML Web MCSD/MCAD 70-310: .NET Remoting and Web Services	(XMIB01)
Visual Basic .NET for XML Web MCSD/MCAD 70-310: Windows Services and Component Services	(XMIB02)
Visual Basic .NET for XML Web MCSD/MCAD 70-310: Testing, Debugging, and Deployment	(XMIB03)
Visual Basic .NET for XML Web MCSD/MCAD 70-310: Security Issues	(XMIB04)
Visual Basic .NET for XML Web MCSD/MCAD 70-310: Practice Exams	(XMIB05)

Visual Basic .NET Windows Apps MCSD/MCAD 70-306 Series

MCSD/MCAD 70-306: 1 Windows Forms and Controls	(VBWIND)
MCSD/MCAD 70-306: 2 Exceptions, Components, and Assemblies	(VBWI01)
MCSD/MCAD 70-306: 3 Binding and Manipulating Data	(VBWI02)
MCSD/MCAD 70-306: 4 Globalization and User Services	(VBWI03)
MCSD/MCAD 70-306: 5 Testing, Deploying, and Maintaining Windows Applications	(VBWI04)
MCSD/MCAD 70-306: 6 Practice Exam	(VBWI05)

Visual C# Web Application MCAD 70-315 Series

MCAD 70-315: 1 Introducing Web Forms	(WAC315)
MCAD 70-315: 2 Controls and Input Validation	(WAC301)
MCAD 70-315: 3 Implementing Navigation for the User Interface	(WAC302)
MCAD 70-315: 4 Error Handling, User Assistance, and Accessibility	(WAC303)
MCAD 70-315: 5 Data Binding	(WAC304)
MCAD 70-315: 6 Accessing and Manipulating Data	(WAC305)
MCAD 70-315: 7 SQL Server Data and Data Errors	(WAC306)
MCAD 70-315: 8 Managing .NET Components and Assemblies	(WAC307)
MCAD 70-315: 9 Web Services, Globalization, and Legacy Code	(WAC308)
MCAD 70-315: 10 Testing and Debugging Web Applications	(WAC309)
MCAD 70-315: 11 Deploying a Web Application and Using Shared Assemblies	(WAC310)
MCAD 70-315: 12 Maintaining, Supporting, and Configuring Web Applications	(WAC311)
MCAD 70-315: 13 Practice Exam	(WAC312)

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TECHNICAL MICROSOFT (CONTINUED)

Visual C# XML MCAD 70-320 Series	(XMC320)	Windows 2000 Active Directory MCSE 70-217 Series	(W217AD)
MCAD 70-320: 1 Creating and Manipulating DataSets	(XMC301)	MCSE 70-217: 1 Preparing for Active Directory	(W21701)
MCAD 70-320: 2 Accessing and Manipulating SQL Server Data	(XMC302)	MCSE 70-217: 2. Building an Active Directory Structure	(W21702)
MCAD 70-320: 3 Accessing and Manipulating XML Data	(XMC303)	MCSE 70-217: 3 Administering Active Directory Services	(W21703)
MCAD 70-320: 4 .Net Remoting Architecture	(XMC304)	MCSE 70-217: 4 Managing Servers	(W21704)
MCAD 70-320: 5 Applying .NET Remoting	(XMC305)	MCSE 70-217: 5 Understanding Group Policy	(W21705)
MCAD 70-320: 6 Web Services	(XMC306)	MCSE 70-217: 6 Managing User Environments with Group Policy	(W21706)
MCAD 70-320: 7 Windows Services	(XMC307)	MCSE 70-217: 7 Distributing Software with Group Policy	(W21707)
MCAD 70-320: 8 Component Services	(XMC308)	MCSE 70-217: 8 Managing Security with Group Policy	(W21708)
MCAD 70-320: 9 Enterprise Services And Unmanaged Code	(XMC309)	MCSE 70-217: 9 Using Remote Installation Services	(W21709)
MCAD 70-320: 10 Testing and Debugging	(XMC310)		
MCAD 70-320: 11 Deployment	(XMC311)	Windows 2000 Directory Design MCSE 70-219 Series	(W219DD)
MCAD 70-320: 12 Security	(XMC312)	MCSE 70-219: 1 Analyzing Business Requirements	(W21901)
MCAD 70-320: 13 Practice Exam	(XMC313)	MCSE 70-219: 2 Analyzing the Technical Environment	(W21902)
Visual Studio .NET Advanced Topics Series	(VTOPST)	MCSE 70-219: 3 Analyzing Performance and Access	(W21903)
Visual Studio .NET Advanced Topics: 1 Using Rich Web Controls and Debugging Applications	(VTOP01)	MCSE 70-219: 4 Analyzing Security Considerations	(W21904)
Visual Studio .NET Advanced Topics: 2 Data Binding and Working with Control Templates	(VTOP02)	MCSE 70-219: 5 Analyzing the Impact of Active Directory	(W21905)
Visual Studio .NET Advanced Topics: 3 Creating Mobile Applications and Using ADO.NET	(VTOP03)	MCSE 70-219: 6 Analyzing Client Management Requirements	(W21906)
Visual Studio .NET Advanced Topics: 4 Working with XML.Configuration and HTTP Handlers	(VTOP04)	MCSE 70-219: 7 Directory Naming and DNS Placement	(W21907)
Visual Studio .NET Advanced Topics: 5 Caching, Security, and Migration	(VTOP05)	MCSE 70-219: 8 Designing Directory Service Architecture	(W21908)
Visual Studio .NET Advanced Topics: 6 Working with Web Services	(VTOP06)	MCSE 70-219: 9 Designing a Site Topology and Service Locations	(W21909)
Visual Studio .NET Advanced Topics: 7 Deploying Applications	(VTOP07)	MCSE 70-219: 10 Designing an OU Management Structure	(W21910)
Visual Studio .NET and ASP .NET Series	(VASPST)	MCSE 70-219: 11 Designing a Group Policy Management Structure	(W21911)
Visual Studio.NET and ASP .NET: 1 Getting Started	(VASP01)	MCSE 70-219: 12 Planning for Coexistence with Other Directories	(W21912)
Visual Studio.NET and ASP .NET: 2 Using Server Controls	(VASP02)	MCSE 70-219: 13 Schema Modification Policy and Implementation Plan	(W21913)
Visual Studio.NET and ASP .NET: 3 Working with Validation and Composite Controls	(VASP03)		
Visual Studio .NET Overview Series	(VSTINT)	Windows 2000 Network Administration MCSE 70-216 Series	(W216NA)
Visual Studio. NET Overview: 1 Exploring the .NET Initiative	(VSTI01)	Windows 2000 Network Administration MCSE 70-216: 1 Working with DNS and DHCP	(W21601)
Visual Studio. NET Overview: 2 Languages and Application Development	(VSTI02)	Windows 2000 Network Administration MCSE 70-216: 2 Working with Remote Access	(W21602)
Visual Studio. NET Overview: 3 Getting Started with .NET	(VSTI03)	Windows 2000 Network Administration MCSE 70-216: 3 Working with Network Protocols	(W21603)
Visual Studio .NET Programming with Visual C# Series	(VPRGST)	Windows 2000 Network Administration MCSE 70-216: 4 Working with WINS and NAT	(W21604)
Visual Studio.NET Programming with Visual C#: 1 Getting Started	(VPRG01)	Windows 2000 Network Administration MCSE 70-216: 5 Working with IP Routing	(W21605)
Visual Studio.NET Programming with Visual C#: 2 Arrays and Classes	(VPRG02)	Windows 2000 Network Administration MCSE 70-216: 6 Working with Certificate Services	(W21606)
Visual Studio.NET Programming with Visual C#: 3 Creating Windows Applications	(VPRG03)		

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Windows 2000 Network Design MCSE 70-221 Series

Windows 2000 Network Design MCSE 70-221: 1 Analyzing Business Needs	(W22101)
Windows 2000 Network Design MCSE 70-221: 2 Analyzing Technical Needs	(W22102)
Windows 2000 Network Design MCSE 70-221: 3 Infrastructure Design	(W22103)
Windows 2000 Network Design MCSE 70-221: 4 DHCP and Name Services	(W22104)
Windows 2000 Network Design MCSE 70-221: 5 Designing for the Internet	(W22105)
Windows 2000 Network Design MCSE 70-221: 6 Designing a WAN	(W22106)
Windows 2000 Network Design MCSE 70-221: 7 Management and Services	(W22107)

Windows 2000 Network Management MCSA 70-218 Series

Windows 2000 Network Management MCSA 70-218: 1 Installing Devices and Managing Disks	(W21801)
Windows 2000 Network Management MCSA 70-218: 2 Configuring Volume Features and Replication	(W21802)
Windows 2000 Network Management MCSA 70-218: 3 Managing Permissions and Resources	(W21803)
Windows 2000 Network Management MCSA 70-218: 4 Updating Windows and Software	(W21804)
Windows 2000 Network Management MCSA 70-218: 5 Managing Group Policy	(W21805)
Windows 2000 Network Management MCSA 70-218: 6 Implementing Auditing and Account Policies	(W21806)
Windows 2000 Network Management MCSA 70-218: 7 Controlling File and Web Access	(W21807)
Windows 2000 Network Management MCSA 70-218: 8 Monitoring and Backing Up Systems	(W21808)
Windows 2000 Network Management MCSA 70-218: 9 Managing TPC/IP and DHCP	(W21809)
Windows 2000 Network Management MCSA 70-218: 10 Administering Name Resolution and DNS	(W21810)
Windows 2000 Network Management MCSA 70-218: 11 Managing Remote Access	(W21811)
Windows 2000 Network Management MCSA 70-218: 12 Configuring VPNs and Terminal Services	(W21812)
Windows 2000 Network Management MCSA 70-218: 13 Practice Test	(W21813)

Windows 2000 Professional Series MCSE 70-210 Series

Windows 2000 Prof MCSE 70-210: 1 Installation	(WINP01)
Windows 2000 Prof MCSE 70-210: 2 Remote Installation and Upgrades	(WINP02)
Windows 2000 Prof MCSE 70-210: 3 Administering Resource	(WINP03)
Windows 2000 Prof MCSE 70-210: 4 Administering Shared Resources	(WINP04)
Windows 2000 Prof MCSE 70-210: 5 Managing Disks	(WINP05)
Windows 2000 Prof MCSE 70-210: 6 Managing Hardware	(WINP06)
Windows 2000 Prof MCSE 70-210: 7 Monitoring and Optimizing Your System	(WINP07)
Windows 2000 Prof MCSE 70-210: 8 Configuring Your Desktop	(WINP08)
Windows 2000 Prof MCSE 70-210: 9 Networking with Windows 2000 Professional	(WINP09)
Windows 2000 Prof MCSE 70-210: 10 Using TCP/IP	(WINP10)
Windows 2000 Prof MCSE 70-210: 11 Managing Users and Groups	(WINP11)
Windows 2000 Prof MCSE 70-210: 12 Securing Your System	(WINP12)

Windows 2000 Security Design Series 70-220

Windows 2000 Security Design MCSE 70-220: 1 Analyzing Business Requirements	(W22001)
Windows 2000 Security Design MCSE 70-220: 2 Analyzing Technical Requirements	(W22002)
Windows 2000 Security Design MCSE 70-220: 3 Establishing a Security Baseline	(W22003)
Windows 2000 Security Design MCSE 70-220: 4 Planning Security for System Resources	(W22004)
Windows 2000 Security Design MCSE 70-220: 5 Designing a Security Group Strategy	(W22005)
Windows 2000 Security Design MCSE 70-220: 6 Designing Security Policy Inheritance	(W22006)
Windows 2000 Security Design MCSE 70-220: 7 Protecting Resources with Auditing and Encryption	(W22007)
Windows 2000 Security Design MCSE 70-220: 8 Using Native Windows 2000 Authentication	(W22008)
Windows 2000 Security Design MCSE 70-220: 9 Using Alternate Authentication Strategies	(W22009)
Windows 2000 Security Design MCSE 70-220: 10 Designing a Public Key Infrastructure	(W22010)
Windows 2000 Security Design MCSE 70-220: 11 Designing Security for Network Services	(W22011)
Windows 2000 Security Design MCSE 70-220: 12 Designing Security for Access Between Networks	(W22012)
Windows 2000 Security Design MCSE 70-220: 13 Designing Security for Communications Channels	(W22013)

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TECHNICAL MICROSOFT (CONTINUED)

Windows 2000 Server Series 70-215	(W215SR)	Windows Server 2003 Administration MCSA/MCSE 70-290 Series	(W290SA)
Windows 2000 Server MCSE 70-215: 1 Installation	(W21501)	Windows Server 2003 Administration MCSA/MCSE 70-290: 1 Overview of Windows Server 2003	(W29001)
Windows 2000 Server MCSE 70-215: 2 Hardware	(W21502)	Windows Server 2003 Administration MCSA/MCSE 70-290: 2 Managing Physical and Logical Disks	(W29002)
Windows 2000 Server MCSE 70-215: 3 Controlling Access to Files and Folders	(W21503)	Windows Server 2003 Administration MCSA/MCSE 70-290: 3 Configuring, Monitoring, and Troubleshooting Server Hardware	(W29003)
Windows 2000 Server MCSE 70-215: 4 Controlling Access to Web Resources and Printers	(W21504)	Windows Server 2003 Administration MCSA/MCSE 70-290: 4 Managing User, Group, and Computer Accounts	(W29004)
Windows 2000 Server MCSE 70-215: 5 Optimizing Your Server	(W21505)	MCSA/MCSE70-290: 5 Managing Access to Resources	(W29005)
Windows 2000 Server MCSE 70-215: 6 Recovering from Disaster	(W21506)	Windows Server 2003 Administration MCSA/MCSE 70-290: 6 Configuring Terminal Services	(W29006)
Windows 2000 Server MCSE 70-215: 7 Configuring Disks and Volumes	(W21507)	Windows Server 2003 Administration MCSA/MCSE 70-290: 7 Managing and Troubleshooting Terminal Services	(W29007)
Windows 2000 Server MCSE 70-215: 8 Administering Disks	(W21508)	Windows Server 2003 Administration MCSA/MCSE 70-290: 8 Using Server Management Tools	(W29008)
Windows 2000 Server MCSE 70-215: 9 Networking Your Server	(W21509)	Windows Server 2003 Administration MCSA/MCSE 70-290: 9 Managing Web Servers in IIS 6.0	(W29009)
Windows 2000 Server MCSE 70-215: 10 Implementing Remote Access	(W21510)	Windows Server 2003 Administration MCSA/MCSE 70-290:10 Monitoring Performance and Security	(W29010)
Windows 2000 Server MCSE 70-215: 11 Implementing Terminal Services	(W21511)	Windows Server 2003 Administration MCSA/MCSE 70-290:11 Planning Disaster Recovery	(W29011)
Windows 2000 Server MCSE 70-215: 12 Using Security Features	(W21512)	Windows Server 2003 Administration MCSA/MCSE 70-290:12 Implementing Disaster Recovery	(W29012)
Windows Server 2003 Active Directory MCSE 70-294 Series	(W294AD)	Windows Server 2003 Infrastructure MCSE 70-297 Series	(SRINFR)
MCSE 70-294: 1 Active Directory Infrastructure Overview	(W29401)	MCSE 70-297: 1 Assessing the Environment	(SRIN01)
MCSE 70-294: 2 Working with User, Group, and Computer Accounts	(W29402)	MCSE 70-237: 2 Developing the Active Directory Infrastructure Design	(SRIN02)
MCSE 70-294: 3 Creating User and Group Strategies	(W29403)	MCSE 70-237: 3 Developing the Network Services Design	(SRIN03)
MCSE 70-294: 4 Working with Forests and Domains	(W29404)	MCSE 70-237: 4 Designing Logical Components	(SRIN04)
MCSE 70-294:5 Restructuring a Forest and Renaming Domains	(W29405)	MCSE 70-237: 5 Name Resolution	(SRIN05)
MCSE 70-294:6 Working with Trusts and Organizational Units	(W29406)	MCSE 70-238: 6 Remote Access and Address Management	(SRIN06)
MCSE 70-294: 7 Working with Active Directory Sites	(W29407)	MCSE 70-238: 7 Service Placement and Sizing	(SRIN07)
MCSE 70-294:8 Working with Domain Controllers	(W29408)	MCSE 70-238: 8 The Physical Design	(SRIN08)
MCSE 70-294:9 Working with Global Catalog Servers and Schema	(W29409)	MCSE 70-238: 9 Practice Exam	(SRIN09)
MCSE 70-294:10 Working with Group Policy	(W29410)		
MCSE 70-294:11 Deploying Software Via Group Policy	(W29411)		
MCSE 70-294:12 Ensuring Active Directory Availability	(W29412)		

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TECHNICAL MICROSOFT (CONTINUED)

Windows Server 2003 Network Management MCSE

70-291 Series

Windows Server 2003 Network Management MCSE 70-291: 1 TCP/IP Protocol	(W29101)
Windows Server 2003 Network Management MCSE 70-291: 2 IP Addressing and Routing	(W29102)
Windows Server 2003 Network Management MCSE 70-291: 3 Classless Subnet Masking and Client Address Configuration	(W29103)
Windows Server 2003 Network Management MCSE 70-291: 4 The Dynamic Host Configuring Protocol (DHCP)	(W29104)
Windows Server 2003 Network Management MCSE 70-291: 5 Integrating and Troubleshooting DHCP	(W29105)
Windows Server 2003 Network Management MCSE 70-291: 6 Windows Internet Name Server (WINS)	(W29106)
Windows Server 2003 Network Management MCSE 70-291: 7 WINS Client and Interoperability and NetBIOS	(W29107)
Windows Server 2003 Network Management MCSE 70-291: 8 Domain Naming System Concepts	(W29108)
Windows Server 2003 Network Management MCSE 70-291: 9 The DNS Server	(W29109)
Windows Server 2003 Network Management MCSE 70-291:10 Routing and Remote Access Service VPN Services	(W29110)
Windows Server 2003 Network Management MCSE 70-291: 11 Security Templates and Software Updates	(W29111)
Windows Server 2003 Network Management MCSE 70-291: 12 Monitoring and Troubleshooting Network Activity	(W29112)
Windows Server 2003 Network Management MCSE 70-291: 13 LAN Routing and Dial-Up Services	(W29113)
Windows Server 2003 Network Management MCSE 70-291: 14 LAN and Dial-Up Services	(W29114)

Windows Server 2003 Network Planning MCSE 70-293

Series

(W293NP)

Windows Server 2003 Network Planning MCSE 70-293:1 Using Planning Tools and Documentation	(W29301)
Windows Server 2003 Network Planning MCSE 70-293:2 Server Roles and Security	(W29302)
Windows Server 2003 Network Planning MCSE 70-293:3 TCP/IP Infrastructure	(W29303)
Windows Server 2003 Network Planning MCSE 70-293:4 Routing	(W29304)
Windows Server 2003 Network Planning MCSE 70-293:5 Internet Connectivity	(W29305)
Windows Server 2003 Network Planning MCSE 70-293:6 DNS Name Resolution	(W29306)
Windows Server 2003 Network Planning MCSE 70-293:7 NetBIOS Name Resolution	(W29307)
Windows Server 2003 Network Planning MCSE 70-293: 8 Remote Access	(W29308)
Windows Server 2003 Network Planning MCSE 70-293: 9 High Availability	(W29309)
Windows Server 2003 Network Planning MCSE 70-293: 10 Windows Cluster Services and Network Load Balancing	(W29310)
Windows Server 2003 Network Planning MCSE 70-293: 11 Internet Protocol	(W29311)
Windows Server 2003 Network Planning MCSE 70-293: 12 Security Framework	(W29312)
Windows Server 2003 Network Planning MCSE 70-293: 13 Public Key Infrastructure	(W29313)

Windows Server 2003 Security MCSE 70-298

Series

(SRSCUR)

MCSE 70-298: 1 Designing a Secure Network Framework	(SRSC01)
MCSE 70-298: 2 Defining a Baseline Security Template	(SRSC02)
MCSE 70-298: 3 Designing Role-Based Server Security	(SRSC03)
MCSE 70-298: 4 Securing a Public Key Infrastructure and Network Management Processes	(SRSC04)
MCSE 70-298: 5 Designing Network Infrastructure Security	(SRSC05)
MCSE 70-298: 6 Securing Data Transmissions and Wireless Networks	(SRSC06)
MCSE 70-298: 7 Securing Internet Information Services	(SRSC07)
MCSE 70-298: 8 Securing VPNs, Extranets, and Network Clients	(SRSC08)
MCSE 70-298: 9 Securing Active Directory	(SRSC09)
MCSE 70-298: 10 Designing an Access Control Strategy for Files and Folders	(SRSC10)
MCSE 70-298: 11 Designing an Encrypted File System and Securing Backup/Restore Processes	(SRSC11)
MCSE 70-298: 12 Practice Exam	(SRSC12)

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TECHNICAL MICROSOFT (CONTINUED)

Windows Server 2003 Series

Windows Server 2003: 1 Installation and Setup	(WSERV01)
Windows Server 2003: 2 Working with Active Directory	(WSERV02)
Windows Server 2003: 3 Printing and IP Addressing	(WSERV03)
Windows Server 2003: 4 Managing Users and Permissions	(WSERV04)
Windows Server 2003: 5 Managing Backup and Security	(WSERV05)

Windows Vista & Office 2007 Desktops MCTS 70-624 Series

Windows Vista & Office 2007 Desktops MCTS 70-624: 1 Practice Exam 1	(624M01)
Windows Vista & Office 2007 Desktops MCTS 70-624: 2 Practice Exam 2	(624M02)
Windows Vista & Office 2007 Desktops MCTS 70-624: 3 Practice Exam 3	(624M03)

Windows Vista Configuration MCTS 70-620 Series

Windows Vista Configuration MCTS 70-620: 1 Practice Exam 1	(620M01)
Windows Vista Configuration MCTS 70-620: 2 Practice Exam 2	(620M02)
Windows Vista Configuration MCTS 70-620: 3 Practice Exam 3	(620M03)

Windows Vista Enterprise Support MCITP 70-622 Series

Windows Vista Enterprise Support MCITP 70-622: 1 Practice Exam 1	(622M01)
Windows Vista Enterprise Support MCITP 70-622: 2 Practice Exam 2	(622M02)
Windows Vista Enterprise Support MCITP 70-622: 3 Practice Exam 3	(622M03)

Windows XP Application Support MCDST 70-272 Series

Windows XP Application Support MCDST 70-272: 1 The Operating System and Internet Explorer	(XPAPP01)
Windows XP Application Support MCDST 70-272: 2 Office and Outlook Applications	(XPAPP02)
Windows XP Application Support MCDST 70-272: 3 Hardware and Network Connectivity	(XPAPP03)
Windows XP Application Support MCDST 70-272: 4 Application Security and Security Incidents	(XPAPP04)
Windows XP Application Support MCDST 70-272: 5 Practice Exams	(XPAPP05)

Windows XP Professional MCSE 70-270 Series (X270PR)

Windows XP Professional MCSE 70-270: 1 Installation	(X27001)
Windows XP Professional MCSE 70-270: 2 Administering Resources	(X27002)
Windows XP Professional MCSE 70-270: 3 Configuring Hardware	(X27003)
Windows XP Professional MCSE 70-270: 4 Optimizing the System	(X27004)
Windows XP Professional MCSE 70-270: 5 Configuring the Desktop	(X27005)
Windows XP Professional MCSE 70-270: 6 Networking the System	(X27006)
Windows XP Professional MCSE 70-270: 7 Securing the System	(X27007)

Windows XP System Support MCDST 70-271 Series

MCDST 70-271: 1 Installing Windows XP	(W27101)
MCDST 70-271: 2 Configuring and Troubleshooting Resources	(W27102)
MCDST 70-271: 3 Managing Disks	(W27103)
MCDST 70-271: 4 Managing Hardware Devices	(W27104)
MCDST 70-271: 5 Configuring the Desktop and User Profiles	(W27105)
MCDST 70-271: 6 Performance Monitoring and Network Troubleshooting	(W27106)
MCDST 70-271: 7 Practice Exam	(W27107)

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TECHNICAL WEB DEVELOPMENT

✓ **AJAX Series**

- ✓ AJAX: 1 History and Revival of AJAX
- ✓ AJAX: 2 Introducing JavaScript
- ✓ AJAX: 3 The XMLHttpRequest Object
- ✓ AJAX: 4 N-Tier and AJAX
- ✓ AJAX: 5 Rich Internet Applications
- ✓ AJAX: 6 CSS and the DOM
- ✓ AJAX: 7 AJAX Frameworks
- ✓ AJAX: 8 Understanding an AJAX Library
- ✓ AJAX: 9 AJAX and Web Services
- ✓ AJAX:10 Tagging with AJAX
- ✓ AJAX:11 Cloning Google Suggest
- ✓ AJAX:12 User Controls and AJAX.NET
- ✓ AJAX:13 AJAX and Mapping
- ✓ AJAX:14 AJAX and Web Parts
- ✓ AJAX:15 AJAX and ASP.NET Security
- ✓ AJAX:16 Performance
- ✓ AJAX:17 Debugging Your Application
- ✓ AJAX:18 AJAX and Site Testing
- ✓ AJAX:19 AJAX Usability
- ✓ AJAX:20 Atlas

CGI/Perl Series

- CGI/Perl: 1 Getting Familiar with Forms
- CGI/Perl: 2 Building Programs
- CGI/Perl: 3 Web Applications
- CGI/Perl: 4 Interacting with Databases

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(CGP001)

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- (CGPC03)
- (CGPC04)

CIW Foundations 1D0-510 Series

- CIW Foundations 1D0-510: 1 IT Job Roles (L_CI01)
- CIW Foundations 1D0-510: 2 Internet Access Infrastructure (L_CI02)
- CIW Foundations 1D0-510: 3 Web Browsers (L_CI03)
- CIW Foundations 1D0-510: 4 Electronic Mail (L_CI04)
- CIW Foundations 1D0-510: 5 Networking and Internet Services (L_CI05)
- CIW Foundations 1D0-510: 6 Communicating with Internet Technology (L_CI06)
- CIW Foundations 1D0-510: 7 Web Browser Customizations (L_CI07)
- CIW Foundations 1D0-510: 8 Internet Client Security Issues (L_CI08)
- CIW Foundations 1D0-510: 9 Web Search Engines (L_CI09)
- CIW Foundations 1D0-510:10 PIMs, File Transmissions ,and Usage Issues (L_CI10)
- CIW Foundations 1D0-510:11 Project Management Concepts (L_CI11)
- CIW Foundations 1D0-510:12 Database Concepts (L_CI12)
- CIW Foundations 1D0-510:13 Web Page Creation (L_CI13)
- CIW Foundations 1D0-510:14 HTML and Graphics (L_CI14)
- CIW Foundations 1D0-510:15 Web Page Design and Color (L_CI15)
- CIW Foundations 1D0-510:16 HTML User-Input Forms (L_CI16)
- CIW Foundations 1D0-510:17 HTML Frames (L_CI17)
- CIW Foundations 1D0-510:18 XML and Server-Side Programming Languages (L_CI18)
- CIW Foundations 1D0-510:19 Web Site Navigation and Accessibility (L_CI19)
- CIW Foundations 1D0-510:20 Cascading Style Sheets (CSS) (L_CI20)
- CIW Foundations 1D0-510:21 Extensible Hypertext Markup Language (XHTML) (L_CI21)
- CIW Foundations 1D0-510:22 Web Technologies (L_CI22)
- CIW Foundations 1D0-510:23 GUI HTML-Editing Software (L_CI23)
- CIW Foundations 1D0-510:24 Web Site Performance Issues (L_CI24)
- CIW Foundations 1D0-510:25 Web Site Planning (L_CI25)
- CIW Foundations 1D0-510:26 Web Site Development and Maintenance (L_CI26)
- CIW Foundations 1D0-510:27 Oral Web Site Presentation (L_CI27)
- CIW Foundations 1D0-510:28 E-Commerce Technologies and Concepts (L_CI28)
- CIW Foundations 1D0-510:29 Database Connectivity (L_CI29)
- CIW Foundations 1D0-510:30 Service Providers (L_CI30)
- CIW Foundations 1D0-510:31 The End User Experience/ Site Creativity (L_CI31)
- CIW Foundations 1D0-510:32 Copyright and Ethical Issues (L_CI32)
- CIW Foundations 1D0-510:33 Basic Data Communications (L_CI33)

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TECHNICAL WEB DEVELOPMENT (CONTINUED)

CIW Foundations 1D0-510:34 Networking Hardware	(L_CI34)
CIW Foundations 1D0-510:35 IP Addresses	(L_CI35)
CIW Foundations 1D0-510:36 Internet Servers	(L_CI36)
CIW Foundations 1D0-510:37 Client Performance Issues	(L_CI37)
CIW Foundations 1D0-510:38 Network-Aware System Maintenance	(L_CI38)
CIW Foundations 1D0-510:39 Network-Based Client Operating Systems	(L_CI39)
CIW Foundations 1D0-510:40 Wireless Networks	(L_CI40)
CIW Foundations 1D0-510:41 Managing IT Careers	(L_CI41)

Certified Internet Webmaster Security 1D0-470 Series (CIWSEC)

CIW Security 1D0-470: 1 Security fundamentals	(CIWS01)
CIW Security 1D0-470: 2 Attack Types and Encryption	(CIWS02)
CIW Security 1D0-470: 3 Protocol Layers and Security	(CIWS03)
CIW Security 1D0-470: 4 Firewalls	(CIWS04)
CIW Security 1D0-470: 5 Operating System Security	(CIWS05)
CIW Security 1D0-470: 6 Assessing and Reducing Risk	(CIWS06)
CIW Security 1D0-470: 7 Security Auditing	(CIWS07)
CIW Security 1D0-470: 8 Auditing and the Control Phase	(CIWS08)
CIW Security 1D0-470: 9 Attack Detection and Response	(CIWS09)
CIW Security 1D0-470: 10 Auditing and Log Analysis	(CIWS10)

ColdFusion MX Series (CFUSMX)

ColdFusion MX: 1 Introduction and Installation	(CFUS01)
ColdFusion MX: 2 Talking with the Database	(CFUS02)
ColdFusion MX: 3 Displaying Data	(CFUS03)
ColdFusion MX: 4 Programming and Application Framework	(CFUS04)
ColdFusion MX: 5 Custom Tags and Building Blocks	(CFUS05)
ColdFusion MX: 6 Using E-mail, Complex Data Types, and FTP	(CFUS06)
ColdFusion MX: 7 Securing, Debugging, and Improving Application Performance	(CFUS07)
ColdFusion MX: 8 Using Flash, Java, and XML	(CFUS08)
ColdFusion MX: 9 Integration and Understanding Fusebox and FLiP	(CFUS09)
ColdFusion MX: 10 Functions, Tags, and Resources	(CFUS10)

Dreamweaver 8 Series (DW8DEL)

Dreamweaver 8: 1 New Design Tools	(DW8D01)
Dreamweaver 8: 2 New Application Development Features	(DW8D02)

Dreamweaver MX Series (DWEAMX)

Dreamweaver MX: 1 Introduction	(DWEA01)
Dreamweaver MX: 2 Setting Up a Web Site	(DWEA02)
Dreamweaver MX: 3 Designing the Site	(DWEA03)
Dreamweaver MX: 4 Adding Graphics	(DWEA04)
Dreamweaver MX: 5 Tables	(DWEA05)
Dreamweaver MX: 6 Frames	(DWEA06)
Dreamweaver MX: 7 Styles and CSS	(DWEA07)
Dreamweaver MX: 8 Dynamic HTML	(DWEA08)
Dreamweaver MX: 9 Advanced DHTML	(DWEA09)
Dreamweaver MX: 10 Multimedia Integration	(DWEA10)
Dreamweaver MX: 11 Dynamic Web Sites	(DWEA11)
Dreamweaver MX: 12 Forms and Interactivity	(DWEA12)

Dreamweaver MX 2004 Series (DW04MX)

Dreamweaver MX 2004: 1 Interface and Web Page Creation Basics	(DW0401)
Dreamweaver MX 2004:2 Project Planning, Link Creation, and HTML Editing	(DW0402)
Dreamweaver MX 2004: 3 Images, Image Maps, and Assets	(DW0403)
Dreamweaver MX 2004: 4 Tables, Frames, and Framesets	(DW0504)
Dreamweaver MX 2004: 5 Dynamic HTML	(DW0505)
Dreamweaver MX 2004: 6 Advanced Behaviors and Forms	(DW0406)
Dreamweaver MX 2004: 7 Uploading Projects and Working with Templates	(DW0407)

Dynamic HTML Series (DHT001)

Dynamic HTML: 1 DHTML and Style Sheets	(DHTC01)
Dynamic HTML: 2 Using JavaScript	(DHTC02)
Dynamic HTML: 3 Objects and Events	(DHTC03)
Dynamic HTML: 4 Styles and Content	(DHTC04)
Dynamic HTML: 5 Data from Other Sources	(DHTC05)

Flash 8 Series (FL8DEL)

Flash 8: What's New to Basic	(FL8D01)
Flash 8: What's New to Professional	(FL8D02)

Flash MX Series (FLMXSH)

Flash MX: 1 Flash Overview	(FLMX01)
Flash MX: 2 Animation	(FLMX02)
Flash MX: 3 Text and Forms	(FLMX03)
Flash MX: 4 Coordinated Animations	(FLMX04)
Flash MX: 5 Sound and Music	(FLMX05)

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TECHNICAL WEB DEVELOPMENT (CONTINUED)		Internet Marketing Series	(ECOMRC)
Flash MX 2004 Series	(FL04MX)	Internet Marketing: 1 Your E-Business	(ECOM01)
Flash MX 2004: 1 Using the Interface and Importing Graphics	(FL0401)	Internet Marketing: 2 Getting Started	(ECOM02)
Flash MX 2004: 2 Drawing, Painting, and Using the Library	(FL0402)	Internet Marketing: 3 Influences on E-Commerce	(ECOM03)
Flash MX 2004: 3 Creating Animation	(FL0403)	Internet Marketing: 4 Killer Apps	(ECOM04)
Flash MX 2004: 4 Using Shape Tween and Timelines Effects	(FL0404)	Internet Marketing: 5 Developing Your E-Business	(ECOM05)
Flash MX 2004: 5 Using Sound and Layers	(FL0405)	Internet Marketing: 6 Real-Time and Data Mining	(ECOM06)
Flash MX 2004: 6 Adding Symbol and Buttons	(FL0406)	Internet Marketing: 7 Lowering Your Business Costs	(ECOM07)
Flash MX 2004: 7 ActionScrip, Behaviors, and Publishing	(FL0407)	Internet Marketing: 8 Customer Service and Payment	(ECOM08)
		Internet Marketing: 9 Marketing Your E-Business	(ECOM09)
		Internet Marketing: 10 Advertising on the Internet	(ECOM10)
		Internet Marketing: 11 Building Marketing Strategy	(ECOM11)
		Internet Marketing: 12 Resource Planning	(ECOM12)
		Internet Marketing: 13 Managing Your E-Business	(ECOM13)
Flash MX 2004 ActionScript 2.0 Series	(AS20FL)	JAVA 1.2 Series	(JVVLIB)
Flash MX 2004 ActionScript 2.0: 1 Object-Oriented Programming	(AS2001)	Java 1.2: 1 Writing Java Programs	(JVVC01)
Flash MX 2004 ActionScript 2.0: 2 Properties and Methods	(AS2002)	Java 1.2: 2 Java Programming Basics	(JVVC02)
Flash MX 2004 ActionScript 2.0: 3 Implementing Inheritance and Interfaces	(AS2003)	Java 1.2: 3 Using Objects and Arrays	(JVVC03)
Flash MX 2004 ActionScript 2.0: 4 Inter-Object Communications	(AS2004)	Java 1.2: 4 Creating Java Applets	(JVVC04)
Flash MX 2004 ActionScript 2.0: 5 Building User Interface Components	(AS2005)	Java 1.2: 5 Graphics and User Events	(JVVC05)
		Java 1.2: 6 Putting Your Skills to Work	(JVVC06)
Flash MX ActionScript Series	(ACTNSC)	Java 2 Enterprise Design Series	(J51310)
Flash MX ActionScript: 1 Getting Started	(ACTN01)	Java 2 Enterprise Design: 1 Enterprise Foundations	(J51301)
Flash MX ActionScript: 2 Directing and Managing Movies	(ACTN02)	Java 2 Enterprise Design: 2 Modeling Components with JavaBeans	(J51302)
Flash MX ActionScript: 3 Using Variables, Properties, and Functions	(ACTN03)	Java 2 Enterprise Design: 3 Enterprise Data and JDBC	(J51303)
Flash MX ActionScript: 4 Creating Objects and Interactive Elements	(ACTN04)	Java 2 Enterprise Design: 4 Network and Web Communications	(J51304)
Flash MX ActionScript: 5 Working with Text, Buttons, and Menus	(ACTN05)	Java 2 Enterprise Design: 5 CORBA, RMI, and DCOM Communications	(J51305)
Flash MX ActionScript: 6 Statements, Expressions, and Testing	(ACTN06)	Java 2 Enterprise Design: 6 Naming, Directory, Trading, and Activation Services	(J51306)
Flash MX ActionScript: 7 Adding Advanced Features	(ACTN07)	Java 2 Enterprise Design: 7 Messaging and Transaction Services	(J51307)
Flash MX ActionScript: 8 Finishing Touches	(ACTN08)	Java 2 Enterprise Design: 8 Systems Assurance and Security	(J51308)
		Java 2 Enterprise Design: 9 Java's Security Features	(J51309)
FrontPage 2000 Series	(FTPG2K)	Java 2 Enterprise Design: 10 Enterprise Web Enabling	(J51310)
FrontPage 2000: 1 Creating Web Sites	(FTPG01)	Java 2 Enterprise Design: 11 Java Servlets	(J51311)
FrontPage 2000: 2 Building Pages	(FTPG02)	Java 2 Enterprise Design: 12 JavaServer Pages	(J51312)
FrontPage 2000: 3 Working with Images	(FTPG03)	Java 2 Enterprise Design: 13 Enterprise Applications and Enterprise JavaBeans	(J51313)
FrontPage 2000: 4 Adding Spark to Your Site	(FTPG04)	Java 2 Enterprise Design: 14 Advanced Enterprise JavaBeans and Application Integration	(J51314)
GUI Design Series	(GUILIB)		
GUI Design: 1 Planning an Interface	(GUIC01)		
GUI Design: 2 Developing an Interface	(GUIC02)		
GUI Design: 3 Designing Screen Elements	(GUIC03)		

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TECHNICAL WEB DEVELOPMENT (CONTINUED)		Photoshop 7 Series	(PHOTOS)
Java 2 5.0 Programming Series		Photoshop 7: 1 The Application and its Elements	(PHOT01)
Java 2 5.0 Programming: 1 Fundamentals	(J25001)	Photoshop 7: 2Opening and Navigating Images	(PHOT02)
Java 2 5.0 Programming: 2 Introducing Data Types and Operators	(J25002)	Photoshop 7: 3 Pixels, Image Sizes, and Color	(PHOT03)
Java 2 5.0 Programming: 3 Program Control Statements	(J25003)	Photoshop 7: 4 Saving and Printing	(PHOT04)
Java 2 5.0 Programming: 4 Classes, Objects, and Methods	(J25004)	Photoshop 7: 5 The Paint Tools	(PHOT05)
Java 2 5.0 Programming: 5 More Data Types and Operators	(J25005)	Photoshop 7: 6 Modifying Images	(PHOT06)
Java 2 5.0 Programming: 6 More Methods and Classes	(J25006)	Photoshop 7: 7 Cleaning Images and Undoing	(PHOT07)
Java 2 5.0 Programming: 7 Inheritance	(J25007)	Photoshop 7: 8 Making Selections	(PHOT08)
Java 2 5.0 Programming: 8 Packages and Interfaces	(J25008)	Photoshop 7: 9 Modifying Selections and Color Filling	(PHOT09)
Java 2 5.0 Programming: 9 Exception Handling	(J25009)	Photoshop 7: 10 Layers	(PHOT10)
Java 2 5.0 Programming:10 Using I/O	(J25010)	Photoshop 7: 11 Adding Type	(PHOT11)
Java 2 5.0 Programming:11 Multithread Programming	(J25011)	Photoshop 7: 12 Filters and Color Correction	(PHOT12)
Java 2 5.0 Programming:12 Enumerations and Autoboxing	(J25012)	Photoshop 7: 13 Creating Graphics for the Web	(PHOT13)
Java 2 5.0 Programming:13 Generics	(J25013)		
Java 2 5.0 Programming:14 Applets and Events	(J25014)		
Java 2 Programmer Certification 310-035 Series (J25310)		Java 2 Programmer Certification 310-035 Series (J25310)	
Java 2 Programmer Certification 310-035: 1 Java and Object-Oriented Fundamentals	(J25301)	Java 2 Programmer Certification 310-035: 1 Java and Object-Oriented Fundamentals	(J25301)
Java 2 Programmer Certification 310-035: 2 Declarations, Flow Control, and Exception Handling	(J25302)	Java 2 Programmer Certification 310-035: 2 Declarations, Flow Control, and Exception Handling	(J25302)
Java 2 Programmer Certification 310-035: 3 Classes, Interfaces, Methods, and Garbage Collection	(J25303)	Java 2 Programmer Certification 310-035: 3 Classes, Interfaces, Methods, and Garbage Collection	(J25303)
Java 2 Programmer Certification 310-035: 4 Threads	(J25304)	Java 2 Programmer Certification 310-035: 4 Threads	(J25304)
Java 2 Programmer Certification 310-035: 5 The java.lang Package	(J25305)	Java 2 Programmer Certification 310-035: 5 The java.lang Package	(J25305)
Java 2 Programmer Certification 310-035: 6 The java.util Package	(J25306)	Java 2 Programmer Certification 310-035: 6 The java.util Package	(J25306)
Java 2 Programmer Certification 310-035: 7 GUI Components and Containers of the java.awt Package	(J25307)	Java 2 Programmer Certification 310-035: 7 GUI Components and Containers of the java.awt Package	(J25307)
Java 2 Programmer Certification 310-035: 8 Layouts and Event Handlers of the java.awt Package	(J25308)	Java 2 Programmer Certification 310-035: 8 Layouts and Event Handlers of the java.awt Package	(J25308)
Java 2 Programmer Certification 310-035: 9 Graphic and Image Elements of the java.awt Package	(J25309)	Java 2 Programmer Certification 310-035: 9 Graphic and Image Elements of the java.awt Package	(J25309)
Java 2 Programmer Certification 310-035: 10 The java.io Package	(J25310)	Java 2 Programmer Certification 310-035: 10 The java.io Package	(J25310)
JavaScript Series (JAVSCR)		JavaScript Series	(JAVSCR)
JavaScript: 1 Start Using JavaScript	(HTL001)	JavaScript: 1 Start Using JavaScript	(HTL001)
JavaScript: 2 Using JavaScript for Interactivity	(HTL002)	JavaScript: 2 Using JavaScript for Interactivity	(HTL002)
JavaScript: 3 Using Advanced JavaScript	(HTL003)	JavaScript: 3 Using Advanced JavaScript	(HTL003)
Photoshop Series (PHSLIB)		Photoshop Series	(PHSLIB)
Photoshop: 1 Managing Graphics Files	(PHSC01)	Photoshop: 1 Managing Graphics Files	(PHSC01)
Photoshop: 2 Colors, Brushes, and Printing	(PHSC02)	Photoshop: 2 Colors, Brushes, and Printing	(PHSC02)
Photoshop: 3 Selecting and Retouching	(PHSC03)	Photoshop: 3 Selecting and Retouching	(PHSC03)
Photoshop: 4 Text, Fills, and Actions	(PHSC04)	Photoshop: 4 Text, Fills, and Actions	(PHSC04)
Photoshop: 5 Using Layers and Plug-Ins	(PHSC05)	Photoshop: 5 Using Layers and Plug-Ins	(PHSC05)
Photoshop: 6 Manipulating Images	(PHSC06)	Photoshop: 6 Manipulating Images	(PHSC06)

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TECHNICAL WEB DEVELOPMENT (CONTINUED)

Photoshop 7 Series (PHOTOS)

Photoshop 7: 1 The Application and its Elements	(PHOT01)
Photoshop 7: 2Opening and Navigating Images	(PHOT02)
Photoshop 7: 3 Pixels, Image Sizes, and Color	(PHOT03)
Photoshop 7: 4 Saving and Printing	(PHOT04)
Photoshop 7: 5 The Paint Tools	(PHOT05)
Photoshop 7: 6 Modifying Images	(PHOT06)
Photoshop 7: 7 Cleaning Images and Undoing	(PHOT07)
Photoshop 7: 8 Making Selections	(PHOT08)
Photoshop 7: 9 Modifying Selections and ColorFilling	(PHOT09)
Photoshop 7: 10 Layers	(PHOT10)
Photoshop 7: 11 Adding Type	(PHOT11)
Photoshop 7: 12 Filters and Color Correction	(PHOT12)
Photoshop 7: 13 Creating Graphics for the Web	(PHOT13)

Photoshop CS Series (PHSHCS)

Photoshop CS: 1 Getting Started	(PHSH01)
Photoshop CS: 2 Navigation and Layers	(PHSH02)
Photoshop CS: 3 Selection and Color	(PHSH03)
Photoshop CS: 4 Paint, Drawing and Text	(PHSH04)
Photoshop CS: 5 Layer Styles and Filters	(PHSH05)
Photoshop CS: 6 Adjustment Layers, Tools and Layer Masks	(PHSH06)
Photoshop CS: 7 Image Output and Web Design	(PHSH07)

Java 2 Programmer Certification 310-035 Series (J25310)

Java 2 Programmer Certification 310-035: 1 Java and Object-Oriented Fundamentals	(J25301)
Java 2 Programmer Certification 310-035: 2 Declarations, Flow Control, and Exception Handling	(J25302)
Java 2 Programmer Certification 310-035: 3 Classes, Interfaces, Methods, and Garbage Collection	(J25303)
Java 2 Programmer Certification 310-035: 4 Threads	(J25304)
Java 2 Programmer Certification 310-035: 5 The java.lang Package	(J25305)
Java 2 Programmer Certification 310-035: 6 The java.util Package	(J25306)
Java 2 Programmer Certification 310-035: 7 GUI Components and Containers of the java.awt Package	(J25307)
Java 2 Programmer Certification 310-035: 8 Layouts and Event Handlers of the java.awt Package	(J25308)
Java 2 Programmer Certification 310-035: 9 Graphic and Image Elements of the java.awt Package	(J25309)
Java 2 Programmer Certification 310-035: 10 The java.io Package	(J25310)

JavaScript Series (JAVSCR)

JavaScript: 1 Start Using JavaScript	(HTL001)
JavaScript: 2 Using JavaScript for Interactivity	(HTL002)
JavaScript: 3 Using Advanced JavaScript	(HTL003)

Photoshop Series (PHSLIB)

Photoshop: 1 Managing Graphics Files	(PHSC01)
Photoshop: 2 Colors, Brushes, and Printing	(PHSC02)
Photoshop: 3 Selecting and Retouching	(PHSC03)
Photoshop: 4 Text, Fills, and Actions	(PHSC04)
Photoshop: 5 Using Layers and Plug-Ins	(PHSC05)
Photoshop: 6 Manipulating Images	(PHSC06)

Photoshop 7 Series (PHOTOS)

Photoshop 7: 1 The Application and its Elements	(PHOT01)
Photoshop 7: 2Opening and Navigating Images	(PHOT02)
Photoshop 7: 3 Pixels, Image Sizes, and Color	(PHOT03)
Photoshop 7: 4 Saving and Printing	(PHOT04)
Photoshop 7: 5 The Paint Tools	(PHOT05)
Photoshop 7: 6 Modifying Images	(PHOT06)
Photoshop 7: 7 Cleaning Images and Undoing	(PHOT07)
Photoshop 7: 8 Making Selections	(PHOT08)
Photoshop 7: 9 Modifying Selections and ColorFilling	(PHOT09)
Photoshop 7: 10 Layers	(PHOT10)
Photoshop 7: 11 Adding Type	(PHOT11)
Photoshop 7: 12 Filters and Color Correction	(PHOT12)
Photoshop 7: 13 Creating Graphics for the Web	(PHOT13)

Photoshop CS Series (PHSHCS)

Photoshop CS: 1 Getting Started	(PHSH01)
Photoshop CS: 2 Navigation and Layers	(PHSH02)
Photoshop CS: 3 Selection and Color	(PHSH03)
Photoshop CS: 4 Paint, Drawing and Text	(PHSH04)
Photoshop CS: 5 Layer Styles and Filters	(PHSH05)
Photoshop CS: 6 Adjustment Layers, Tools and Layer Masks	(PHSH06)
Photoshop CS: 7 Image Output and Web Design	(PHSH07)

PHP and MySQL Series (PHPSQL)

PHP and MySQL: 1 Installing Required Software	(PHPS01)
PHP and MySQL: 2 PHP Basics	(PHPS02)
PHP and MySQL: 3 Programming with PHP	(PHPS03)
PHP and MySQL: 4 Creating Dynamic Web Sites	(PHPS04)
PHP and MySQL: 5 SQL and MySQL Basics	(PHPS05)
PHP and MySQL: 6 Advanced SQL and MySQL	(PHPS06)
PHP and MySQL: 7 Error Handling and Debugging	(PHPS07)
PHP and MySQL: 8 Using PHP with MySQL	(PHPS08)
PHP and MySQL: 9 Developing Web Applications	(PHPS08)
PHP and MySQL:10 Cookies and Sessions	(PHPS10)
PHP and MySQL:11 Web Application Security	(PHPS11)
PHP and MySQL:12 Extended Topics	(PHPS12)
PHP and MySQL:13 Content Management Example	(PHPS13)
PHP and MySQL:14 User Registration Example	(PHPS14)
PHP and MySQL:15 E-Commerce Example	(PHPS15)

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TECHNICAL WEB DEVELOPMENT (*CONTINUED*)

Visual C# Series	(L_VISC)	WebSphere Studio Application Developer and J2EE Series	(WSAD50)
Visual C#: 1 .NET - What You Need to Know	(L_VI01)	WebSphere Studio Application Developer and J2EE:1 Overview	(WSAD01)
Visual C#: 2 First C# Programs	(L_VI02)	WebSphere Studio Application Developer and J2EE: 2 User Interface and Servlet Design	(WSAD02}
Visual C#: 3 Data Types in C#	(L_VI03)	WebSphere Studio Application Developer and J2EE: 3 Servlet Development	(WSAD03)
Visual C#: 4 Operators and Expressions	(L_VI04)	WebSphere Studio Application Developer and J2EE: 4 JavaServer Pages Concepts and Development	(WSAD04)
Visual C#: 5 Control Structures	(L_VI05)	WebSphere Studio Application Developer and J2EE: 5 Struts and XML/XSL Web Interfaces	(WSAD05)
Visual C#: 6 Object-Oriented Programming	(L_VI06)	WebSphere Studio Application Developer and J2EE: 6 Controller, Domain, and Data Mapping Design	(WSAD06)
Visual C#: 7 Classes	(L_VI07)	WebSphere Studio Application Developer and J2EE: 7 Unit and Functional Testing	(WSAD07)
Visual C#: 8 More About Types	(L_VI08)		
Visual C#: 9 Methods, Properties and Operators	(L_VI09)		
Visual C#:10 Characters and Strings	(L_VI10)		
Visual C#:11 Arrays and Indexers	(L_VI11)		
Visual C#:12 Inheritance	(L_VI12)		
Visual C#:13 Virtual Methods and Polymorphism	(L_VI13)		
Visual C#:14 Formatting and Conversion	(L_VI14)		
Visual C#:15 Exceptions	(L_VI15)		
Visual C#:16 Interfaces	(L_VI16)		
Visual C#:17 Interfaces and Collections	(L_VI17)		
Visual C#:18 Delegates and Events	(L_VI18)		
Visual C#:19 Introduction to Windows Forms	(L_VI19)		
Visual InterDev 6 Series	(VIDLIB)		
Visual InterDev 6: 1 Learning the Basics	(VIDC01)		
Visual InterDev 6: 2 Using HTML	(VIDC02)		
Visual InterDev 6: 3 Dynamic Content	(VIDC03)		
Visual InterDev 6: 4 Objects and Databases	(VIDC04)		
Visual InterDev 6: 5 Database Interaction	(VIDC05)		
Visual InterDev 6: 6 Active Server Pages	(VIDC06)		
Visual InterDev 6: 7 Controls and Scripts	(VIDC07)		
Visual InterDev 6: 8 Testing and Debugging	(VIDC08)		
Visual InterDev 6: 9 Management and Design	(VIDC09)		
Web Design & Graphics Series	(WBDSGR)		
Web Design & Graphics: 1 Introduction to Design	(WBDS01)		
Web Design & Graphics: 2 Making Your Site Fast and Viewable	(WBDS02)		
Web Design & Graphics: 3 Building Your Site with Images	(WBDS03)		
Web Design & Graphics: 4 Building Your Site with Formatting	(WBDS04)		
Web Design & Graphics: 5 Using Other Tools	(WBDS05)		
Web Publishing and Design with HTML 4.01 and XHTML	(HTMLXH)		
Web Publishing and Design: 1 Getting Organized	(HTML01)		
Web Publishing and Design: 2 Basics of HTML and XHTML	(HTML02)		
Web Publishing and Design: 3 HTML, XHTML and Cascading Style Sheets (CSS)	(HTML03)		
Web Publishing and Design: 4 Advanced Cascading Style Sheets (CSS), Forms, and DHTML	(HTML04)		
Web Publishing and Design: 5 Adding Interactivity and Multimedia with HTML and XHTML	(HTML05)		

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TECHNICAL WEB DEVELOPMENT (CONTINUED)

WebSphere 7.0 with Rational Application Developer Series (L_WSRA)

WebSphere 7.0 with Rational Application Developer: 1	
Introduction to Rational Application Developer	(L_WS01)
WebSphere 7.0 with Rational Application Developer: 2	
Programming Technologies Overview	(L_WS02)
WebSphere 7.0 with Rational Application Developer: 3	
Environment Setup and Preferences	(L_WS03)
WebSphere 7.0 with Rational Application Developer: 4	
Projects	(L_WS04)
WebSphere 7.0 with Rational Application Developer: 5	
Rational Unified Process (RUP) and Unified Modeling Language (UML)	(L_WS05)
WebSphere 7.0 with Rational Application Developer: 6	
Developing Java Applications	(L_WS06)
WebSphere 7.0 with Rational Application Developer: 7	
Developing Database Applications	(L_WS07)
WebSphere 7.0 with Rational Application Developer: 8	
Developing Graphical User Interface (GUI) Applications	(L_WS08)
WebSphere 7.0 with Rational Application Developer: 9	
Developing XML Applications	(L_WS09)
WebSphere 7.0 with Rational Application Developer: 10	
Developing JSP/Servlet based Web applications	(L_WS10)
WebSphere 7.0 with Rational Application Developer: 11	
Developing Struts-based Web Applications	(L_WS11)
WebSphere 7.0 with Rational Application Developer: 12	
Developing Java Server Faces (JSF)-based Web Applications	(L_WS12)
WebSphere 7.0 with Rational Application Developer: 13	
Developing Enterprise Generation Language (EGL)-based Web Applications	(L_WS13)
WebSphere 7.0 with Rational Application Developer: 14	
Developing Enterprise Java Beans (EJB)-based Web Applications	(L_WS14)
WebSphere 7.0 with Rational Application Developer: 15	
Developing Java 2, Enterprise Edition (J2EE)-based Web Applications	(L_WS15)
WebSphere 7.0 with Rational Application Developer: 16	
Developing Web Services Applications	(L_WS16)
WebSphere 7.0 with Rational Application Developer: 17	
Servers and Server Configuration	(L_WS17)
WebSphere 7.0 with Rational Application Developer: 18	
Debug Local and Remote Applications	(L_WS18)
WebSphere 7.0 with Rational Application Developer: 19	
Enterprise Application Deployment	(L_WS19)
WebSphere 7.0 with Rational Application Developer: 20	
Review and Summary	(L_WS20)

XML Series (XMLCOD)

XML: 1 Viewing and Understanding XML	(XMLC01)
XML: 2 Creating a Basic Document	(XMLC02)
XML: 3 Building DTDs and Checking Documents	(XMLC03)
XML: 4 Entities	(XMLC04)
XML: 5 The Document Object Model	(XMLC05)
XML: 6 CSS and XSL Style Sheets	(XMLC06)

To help you locate courses more easily, the End User Courses have been arranged into the following topic areas: Business Skills Development, Desktop Computing, Home and Small Business.

END USER BUSINESS SKILLS DEVELOPMENT (EUBSD)

Basics of Business Math Series (MATHBB)

Basics of Business Math: 1 Fractions	(MATH01)
Basics of Business Math: 2 Decimals	(MATH02)
Basics of Business Math: 3 Calculator	(MATH03)
Basics of Business Math: 4 Equations	(MATH04)
Basics of Business Math: 5 Percents	(MATH05)
Basics of Business Math: 6 Reports	(MATH06)

Building Relationships Series (BLDREL)

Building Relationships: 1 Socializing at Work	(BLDR01)
Building Relationships: 2 Understanding Behavioral Intentions	(BLDR02)
Building Relationships: 3 Choosing Your Approach	(BLDR03)

Business Ethics Series (BETHIC)

Business Ethics: 1 What You Don't Know Can Hurt You	(BETH01)
Business Ethics: 2 Everyday Ethical Dilemmas	(BETH02)
Business Ethics: 3 Ethical Dilemmas and the Law	(BETH03)
Business Ethics: 4 Individual Values; Organizational Values	(BETH04)

✓Communicating with Power (POCOMM)

✓Communicating with Power: 1 Elements of Powerful Communication	(POCO01)
✓Communicating with Power: 2 Persuasive Appeals	(POCO02)
✓Communicating with Power: 3 Modes of Persuasion	(POCO03)

Customer Service Series (CUSLIB)

Customer Service: 1 Defining Service	(CUSC01)
Customer Service: 2 Communicating	(CUSC02)
Customer Service: 3 Fixing Problems	(CUSC03)
Customer Service: 4 Building a Department	(CUSC04)
Customer Service: 5 Tools of the Trade	(CUSC05)

Dealing with Difficult People Series (DIFFIP)

Dealing with Difficult People: 1 Managing Against the Odds	(DIFF01)
Dealing with Difficult People: 2 Consideration	(DIFF02)
Dealing with Difficult People: 3 Attitude	(DIFF03)
Dealing with Difficult People: 4 Trust	(DIFF04)
Dealing with Difficult People: 5 Power	(DIFF05)
Dealing with Difficult People: 6 Communications	(DIFF06)
Dealing with Difficult People: 7 Responsibility	(DIFF07)

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END USER BUSINESS SKILLS DEVELOPMENT

(CONTINUED)

Effective Business Communication Series (BUSCOM)

Effective Business Communication: 2 The Planning Worksheet	(BUSCOM)
Effective Business Communication: 3 Writing Skills	(BUSCOM)
Effective Business Communication: 4 Patterns of Development	(BUSCOM)
Effective Business Communication: 5 Letters	(BUSCOM)
Effective Business Communication: 6 Memos, E-Mail, and Other Communications	(BUSCOM)
Effective Business Communication: 7 Reports	(BUSCOM)
Effective Business Communication: 8 Documentation	(BUSCOM)

Effective Presentations Series (EFPRES)

Effective Presentations: 1 Preparing for a Presentation	(EFPRES)
Effective Presentations: 2 Developing an Effective Message	(EFPRES)
Effective Presentations: 3 Improving Delivery Skills	(EFPRES)
Effective Presentations: 4 Using PowerPoint and Other Visuals	(EFPRES)

Fundamentals of Business Management (BIZMNG)

Fundamentals of Business Management: 1 Management in Perspective	(BIZMNG)
Fundamentals of Business Management: 2 Functions of Front-Line Management	(BIZMNG)
Fundamentals of Business Management: 3 Managerial Finance and Accounting	(BIZMNG)

Grammar Series (GRAMBB)

Grammar: 1 Fundamental Sentence Structures	(GRAMBB)
Grammar: 2 Punctuation	(GRAMBB)
Grammar: 3 Complex Sentence Structures	(GRAMBB)
Grammar: 4 Advanced Grammar	(GRAMBB)

Instructional Design Series (INSD01)

Instructional Design: 1 Process, Needs, and Roles	(INSD01)
Instructional Design: 2 Analysis and Objectives	(INSD01)
Instructional Design: 3 Design Concepts	(INSD01)
Instructional Design: 4 Planning and Implementation	(INSD01)
Instructional Design: 5 Evaluation	(INSD01)

Management Skills Series (MNGSKL)

Management Skills Introduction: 1 Ready! Set! Manage!	(MNGSKL)
Management Skills Introduction: 2 Motivating	(MNGSKL)
Management Skills Introduction: 3 Planning	(MNGSKL)
Management Skills Introduction: 4 Communication	(MNGSKL)
Management Skills Introduction: 5 Getting Input	(MNGSKL)
Management Skills Introduction: 6 Dealing with Challenging People and Times	(MNGSKL)
Management Skills Introduction: 7 Building Success	(MNGSKL)

Managing Change Series

Managing Change: 1 Refocusing Yourself	(MNGCHG)
Managing Change: 2 Leading the Team	(MNGCHG)
Managing Change: 3 Working with Individuals	(MNGCHG)

Motivation Series (MOTLIB)

Motivation: 1 Leading with a Vision	(MOTLIB)
Motivation: 2 Communicating	(MOTLIB)
Motivation: 3 Rewarding and Correcting	(MOTLIB)
Motivation: 4 Performance and Training	(MOTLIB)
Motivation: 5 Building Trust	(MOTLIB)

Motivation Methods and Strategies Series (MOTIVE)

Motivation Methods and Strategies: 2 Leading for Commitment	(MOTIVE)
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Negotiating Series (NGOLIB)

Negotiating: 1 Negotiating Techniques	(NGOLIB)
Negotiating: 2 Gaining Control	(NGOLIB)
Negotiating: 3 Closing the Deal	(NGOLIB)
Negotiating: 4 Everyday Negotiations	(NGOLIB)

✓Project Management from a People Perspective Series (PMEFFE)

✓Project Management from a People Perspective: 1 Working Across Departments	(PMEFFE)
✓Project Management from a People Perspective: 2 Building and Leading a Team	(PMEFFE)
✓Project Management from a People Perspective: 3 Managing Project Stakeholders	(PMEFFE)

Project Management Series (PROJMG)

Project Management: 1 Project Management Overview	(PROJMG)
Project Management: 2 Understanding the Project Manager's Role	(PROJMG)
Project Management: 3 Defining the Problem	(PROJMG)
Project Management: 4 Determining the Strategy	(PROJMG)
Project Management: 5 Developing the Work Breakdown Structure	(PROJMG)
Project Management: 6 Estimating and Scheduling Resources	(PROJMG)
Project Management: 7 Understanding Scheduling Computations	(PROJMG)
Project Management: 8 Tracking Project Activities	(PROJMG)
Project Management: 9 Closing Out the Project	(PROJMG)
Project Management: 10 Formalizing Project Management Standards	(PROJMG)
Project Management: 11 Developing Project Teams	(PROJMG)
Project Management: 12 Ensuring Your Own Effectiveness	(PROJMG)

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END USER BUSINESS SKILLS DEVELOPMENT

(CONTINUED)

Project Management Professional Certification 2005 (PMP5UP)

Project Management Professional Certification 2005: 1 Project Management Framework and Initiating the Project	(PMP501)
Project Management Professional Certification 2005: 2 Project Planning Processes	(PMP502)
Project Management Professional Certification 2005: 3 Project Execution and Quality Management	(PMP503)
Project Management Professional Certification 2005: 4 Project Monitoring and Control	(PMP504)
Project Management Professional Certification 2005: 5 Project Closing	(PMP505)
Project Management Professional Certification 2005: 6 Professional Responsibility	(PMP506)
Project Management Professional Certification 2005: 7 Practice Exams	(PMP507)

Sarbanes-Oxley Act Series (SARB)

Sarbanes-Oxley Act: 1 Overview, Disclosures, and Reporting	(SARB01)
Sarbanes-Oxley Act: 2 Standards, Regulations, and Penalties	(SARB02)

Sexual Harassment in the Workplace Series (SHARSS)

Sexual Harassment in the Workplace: 1 Why can't We All Just Get Along? (Video)	(SHAR01)
Sexual Harassment in the Workplace: 2 Defining Sexual Harassment	(SHAR02)
Sexual Harassment in the Workplace: 3 Preventing Sexual Harassment	(SHAR03)
Sexual Harassment in the Workplace: 4 Responding to Sexual Harassment	(SHAR04)

Stress Management Series (STRESS)

Stress Management: 1 Stress on the job	(STRE01)
Stress Management: 2 Resisting Stress	(STRE02)
Stress Management: 3 Assertiveness	(STRE03)
Stress Management: 4 Coping with Anger	(STRE04)

Teams That Work Series (TEAMWK)

Teams That Work: 1 Building Effective Teams	(TEAM01)
Teams That Work: 2 Leading Effective Teams	(TEAM02)

Time Management Fundamentals Series (TIME01)

Time Management Fundamentals: 1 Evaluating and Improving Time Management	(TIME01)
Time Management Fundamentals: 2 Organizational Tasks and Creating Uninterrupted Time	(TIME02)
Time Management Fundamentals: 3 Managing Meetings	(TIME03)
Time Management Fundamentals: 4 Managing Workload	(TIME04)
Time Management Fundamentals: 5 Managing Time with Co-Workers	(TIME05)

END USER/DESKTOP COMPUTING

Access 2000 MOS Series

Access 2000 MOS: 1 Creating Databases	(A2KM01)
Access 2000 MOS: 2 Building Tables	(A2KM02)
Access 2000 MOS: 3 Modifying Tables	(A2KM03)
Access 2000 MOS: 4 Sorting and Filtering	(A2KM04)
Access 2000 MOS: 5 Relationships and Queries	(A2KM05)
Access 2000 MOS: 6 Building Forms	(A2KM06)
Access 2000 MOS: 7 Producing Reports	(A2KM07)
Access 2000 MOS: 8 Advanced Tasks	(A2KM08)

Access 2002 Series (AXPMOU)

Access 2002: 1 Creating Databases	(AXPM01)
Access 2002: 2 Building Tables	(AXPM02)
Access 2002: 3 Modifying Tables	(AXPM03)
Access 2002: 4 Sorting and Filtering	(AXPM04)
Access 2002: 5 Relationships & Queries	(AXPM05)
Access 2002: 6 Building Forms	(AXPM06)
Access 2002: 7 Producing Reports	(AXPM07)
Access 2002: 8 Advanced Tasks	(AXPM08)

Access 2003 Series (MACCS3)

Access 2003: 1 Introduction to Access	(MACC01)
Access 2003: 2 Designing and Building Tables	(MACC02)
Access 2003: 3 Enhanced Tables & Datasheets	(MACC03)
Access 2003: 4 Searches and Queries	(MACC04)
Access 2003: 5 Advanced Queries and Calculations	(MACC05)
Access 2003: 6 Access Report System	(MACC06)
Access 2003: 7 The Internet, Forms, and the Analyzer	(MACC07)

Access 2007 Series (07ACCE)

Access 2007: 1 Introduction to Access	(07AC01)
Access 2007: 2 Creating Tables	(07AC02)
Access 2007: 3 Working with Tables	(07AC03)

✓ Access 2007 Series Advanced Series (07ADAC)

✓ Access 2007 Advanced: 1 Expressions and Queries	(07AD01)
✓ Access 2007 Advanced: 2 PivotTables, PivotCharts, and Graphs	(07AD02)
✓ Access 2007 Advanced: 3 Macros and Data Imports/Exports	(07AD03)

Computer Basics (CMB1)

Computer Basics: 1 Using Your PC	(CMB001)
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Computing Concepts Series (COMCPT)

Computing Concepts: 1 Types of Security	(COMC01)
Computing Concepts: 2 Security Risks	(COMC02)
Computing Concepts: 3 Database Basics	(COMC03)
Computing Concepts: 4 Selecting Databases	(COMC04)
Computing Concepts: 5 Data Processing	(COMC05)
Computing Concepts: 6 Managing Data	(COMC06)
Computing Concepts: 7 Teleprocessing	(COMC07)
Computing Concepts: 8 Transmitting Data	(COMC08)
Computing Concepts: 9 Messages	(COMC09)

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END USER/DESKTOP COMPUTING (CONTINUED)

Crystal Reports 8 Series

Crystal Reports 8: 1 Getting Started	(CRYSTL)
Crystal Reports 8: 2 Designing a Report	(CRYS01)
Crystal Reports 8: 3 Selecting Records	(CRYS02)
Crystal Reports 8: 4 Sorting and Grouping Data	(CRYS03)
Crystal Reports 8: 5 Creating Summary Totals, Reports, and Graphs	(CRYS04)
Crystal Reports 8: 6 Formulas and Functions	(CRYS05)
Crystal Reports 8: 7 Printing and Exporting	(CRYS06)
Crystal Reports 8: 8 Linking Tables	(CRYS07)

Crystal Reports XI Series

Crystal Reports XI: 1 Navigating the Design Environment	(XICRYS)
Crystal Reports XI: 2 Selecting Just the Right Data Source(s) for Your Report	(XICR01)
Crystal Reports XI: 3 Do It Yourself and Wizard Reporting	(XICR02)
Crystal Reports XI: 4 Selecting and Organizing Your Report Data	(XICR03)
Crystal Reports XI: 5 Manipulating Your Report Data in Meaningful Ways	(XICR04)
Crystal Reports XI: 6 Letting Formulas and Functions Do All the Work	(XICR05)
Crystal Reports XI: 7 Creating Dynamic Reports with Parameters	(XICR06)
Crystal Reports XI: 8 Formatting Reports that Function and Sizzle Parameters	(XICR07)
Crystal Reports XI: 9 Making Report Sections Work for You	(XICR08)
Crystal Reports XI:10 Visualizing Your Report Data with Charts and Maps	(XICR09)

Excel 2000 MOS Series

Excel 2000 MOS: 1 Working with Cells	(E2KMOU)
Excel 2000 MOS: 2 Working with Files	(E2KM01)
Excel 2000 MOS: 3 Formatting Worksheets	(E2KM02)
Excel 2000 MOS: 4 Page Setup and Printing	(E2KM03)
Excel 2000 MOS: 5 Worksheets and Workbooks	(E2KM04)
Excel 2000 MOS: 6 Formulas and Functions	(E2KM05)
Excel 2000 MOS: 7 Charts and Objects	(E2KM06)

Excel 2000 MOS Expert Series

Excel 2000 MOS Expert: 1 Importing and Exporting Data	(E2KEXP)
Excel 2000 MOS Expert: 2 Working with Templates, Links, and Report Manager	(E2KE01)
Excel 2000 MOS Expert: 3 Formatting, Sorting, and Filtering Data	(E2KE02)
Excel 2000 MOS Expert: 4 Naming Ranges, Working with Macros, and Customizing Toolbars	(E2KE03)
Excel 2000 MOS Expert: 5 Validating and Auditing Data	(E2KE04)
Excel 2000 MOS Expert: 6 Analyzing Data and Using PivotTables	(E2KE05)
Excel 2000 MOS Expert: 7 Sharing Work and Adding Security	(E2KE06)

Excel 2002 Series

Excel 2002: 1 Working with Cells	(EXPMOU)
Excel 2002: 2 Working with Files	(EXPM01)
Excel 2002: 3 Formatting Worksheets	(EXPM02)
Excel 2002: 4 Page Setup and Printing	(EXPM03)
Excel 2002: 5 Worksheets and Workbooks	(EXPM04)
Excel 2002: 6 Formulas and Functions	(EXPM05)
Excel 2002: 7 Charts and Objects	(EXPM06)

Excel 2003 Series

Excel 2003: 1 Getting Started	(EXCL03)
Excel 2003: 2 Creating a Spreadsheet	(EXCL01)
Excel 2003: 3 Formatting Data	(EXCL02)
Excel 2003: 4 Editing and Printing Worksheets	(EXCL03)
Excel 2003: 5 Managing Worksheets	(EXCL04)
Excel 2003: 6 Charts and Databases	(EXCL05)
Excel 2003: 7 Hypertext and Tips	(EXCL06)

Excel 2007 Series

Excel 2007: 1 Getting Started	(07EXCE)
Excel 2007: 2 Creating a Worksheet	(07EX01)
Excel 2007: 3 Formatting Data	(07EX02)

Excel 2007 Advanced Series

Excel 2007 Advanced: 1 Filtering and Sorting Data	(07AEXC)
Excel 2007 Advanced: 2 Using Pivot Tables	(07AE01)
Excel 2007 Advanced: 3 Working with Functions	(07AE02)
Excel 2007 Advanced: 4 Using Data Analysis Tools	(07EX03)
Excel 2007 Advanced: 5 Automating with VBA Macros	(07EX04)
Excel 2007 Advanced: 6 Adding Connections and Importing Data	(07EX05)

GroupWise 5.5 Series

GroupWise 5.5: 1 Getting Started with GroupWise	(GROU55)
GroupWise 5.5: 2 Creating and Sending Messages	(GROU01)
GroupWise 5.5: 3 Organizing Your Mailbox	(GROU02)
GroupWise 5.5: 4 Calendar, Task, and Phone Features	(GROU03)
GroupWise 5.5: 5 Managing Documents and Folders	(GROU04)
GroupWise 5.5: 6 Advanced GroupWise Features	(GROU05)

GroupWise 6.5 Series

GroupWise 6.5: 1 Getting Started	(GW65NV)
GroupWise 6.5: 2 Message and the Address Book	(GW6501)
GroupWise 6.5: 3 Managing Messages	(GW6502)
GroupWise 6.5: 4 Calendars and Tasks	(GW6503)
GroupWise 6.5: 5 Advanced GroupWise Features	(GW6504)
GroupWise 6.5: 6 Managing Documents	(GW6505)
GroupWise 6.5: 7 Remote Access and Customizing GroupWise	(GW6506)
GroupWise 6.5: 8 Mobile GroupWise Access	(GW6507)

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END USER/DESKTOP COMPUTING

(CONTINUED)

Internet Explorer 6 Series

Internet Explorer 6: 1 Browsing the Web (INTLIB)
(IE6I01)
Internet Explorer 6: 2 Using Files and Mail (IE6I02)

Internet Explorer 7 Series (IE7DEL)
Internet Explorer 7: 1 Learning the New Interface
and Features (IE7D01)

Introduction to PCs Series

Introduction to PCs: 1 Introducing the PC (PCS4HM)
(PCS401)
Introduction to PCs: 2 Using Your PC (PCS402)
Introduction to PCs: 3 Working with Folders and
Files (PCS403)
Introduction to PCs: 4 Inside Your PC (PCS404)
Introduction to PCs: 5 Basic Peripherals (PCS405)
Introduction to PCs: 6 Other Peripherals (PCS406)
Introduction to PCs: 7 Understanding Software (PCS407)
Introduction to PCs: 8 Introducing the Internet (PCS408)
Introduction to PCs: 9 Internet and E-mail Tips (PCS409)
Introduction to PCs: 10 Troubleshooting and Tips (PCS410)

Lotus Notes 6.5 Series

Lotus Notes 6.5: 1 Mail (LTNT65)
(ITNT01)
Lotus Notes 6.5: 2 Calendar, To Do Lists and
Address Books (ITNT02)
Lotus Notes 6.5: 3 Databases (ITNT03)
Lotus Notes 6.5: 4 Managing and Enhancing
Documents (ITNT04)
Lotus Notes 6.5: 5 Advanced Notes Features (ITNT05)

Lotus Notes R5 Series

Lotus Notes R5: 1 Getting Around in Notes (NO5LIB)
(NO5C01)
Lotus Notes R5: 2 Reading and Sending Mail (NO5C02)
Lotus Notes R5: 3 Managing Mail (NO5C03)
Lotus Notes R5: 4 Using the Calendar (NO5C04)
Lotus Notes R5: 5 Meetings and Address Books (NO5C05)
Lotus Notes R5: 6 Browsing the Web (NO5C06)
Lotus Notes R5: 7 Editing Documents (NO5C07)
Lotus Notes R5: 8 Using Document Tables (NO5C08)
Lotus Notes R5: 9 File Attachments and Links (NO5C09)
Lotus Notes R5: 10 Finding and Viewing Data (NO5C10)
Lotus Notes R5: 11 Replication (NO5C11)
Lotus Notes R5: 12 Using Notes Remotely (NO5C12)

Office 2000 Series

Office 2000: 1 Getting Started (O2KLIB)
(O2KC01)
Office 2000: 2 Editing Text and Printing (O2KC02)
Office 2000: 3 Text and Document Formats (O2KC03)
Office 2000: 4 Introduction to Word (O2KC04)
Office 2000: 5 Introduction to Excel (O2KC05)
Office 2000: 6 Introduction to Outlook (O2KC06)
Office 2000: 7 Introduction to PowerPoint (O2KC07)
Office 2000: 8 Introduction to Access (O2KC08)

Office 2003 Series

Office 2003: What's New: 1 New Features (OFFC11)
(OFFC01)
Office 2003: What's New: 2 Changes in Applications (OFFC02)

Office 2007 Series

Office 2007: 1 Navigating the New Interface (MSOF07)
(MSOF01)
Office 2007: 2 What's New in Word (MSOF02)
Office 2007: 3 What's New in Excel (MSOF03)
Office 2007: 4 What's New in PowerPoint (MSOF04)
Office 2007: 5 What's New in Access (MSOF05)
Office 2007: 6 What's New in Outlook (MSOF06)
Office 2007: 7 Common Tasks (MSOF07)

Office XP Upgrade Series

Office XP Upgrade: 1 Getting Around in the
New Interface (OFXPNW)
(OFXP01)
Office XP Upgrade: 2 New Options and Tools (OFXP02)
Office XP Upgrade: 3 Changes in Applications (OFXP03)

Outlook 2002 Series

Outlook 2002: 1 Navigating in Outlook (OXPMOU)
(OXPM01)
Outlook 2002: 2 Reading and Sending Messages (OXPM02)
Outlook 2002: 3 Customizing and Organizing
Messages (OXPM03)
Outlook 2002: 4 Using the Calendar (OXPM04)
Outlook 2002: 5 Using Tasks and Notes (OXPM05)

Outlook 2003 Series

Outlook 2003: 1 Getting Started (OUTLK3)
(OUTL01)
Outlook 2003: 2 Managing Messages (OUTL02)
Outlook 2003: 3 Contacts and Calendar Entries (OUTL03)
Outlook 2003: 4 Tasks, Notes, and Journal Entries (OUTL04)
Outlook 2003: 5 Newsgroups and Outlook Web Access (OUTL05)
Outlook 2003: 6 Collaboration and Security (OUTL06)
Outlook 2003: 7 Personalizing Outlook and Other Tips (OUTL07)

Paint Shop Pro 5 Series

Paint Shop Pro 5: 1 Working With Graphics (PSP001)
(PSPC01)
Paint Shop Pro 5: 2 Enhancing Images (PSPC02)

PowerPoint 2000 MOS Series

PowerPoint 2000 MOS: 1 Presentations (P2KMOU)
(P2KM01)
PowerPoint 2000 MOS: 2 Layout and Text (P2KM02)
PowerPoint 2000 MOS: 3 Graphics and Tables (P2KM03)
PowerPoint 2000 MOS: 4 Custom Slides (P2KM04)
PowerPoint 2000 MOS: 5 Showing Slides (P2KM05)

PowerPoint 2002 Series

PowerPoint 2002: 1 Presentations (PXPMOU)
(PXPM01)
PowerPoint 2002: 2 Layout and Text (PXPM02)
PowerPoint 2002: 3 Graphics and Tables (PXPM03)
PowerPoint 2002: 4 Custom Slides (PXPM04)
PowerPoint 2002: 5 Showing Slides (PXPM05)

PowerPoint 2003 Series

PowerPoint 2003: 1 Introduction to PowerPoint (PWPT03)
(PWPT01)
PowerPoint 2003: 2 Completing the Presentation (PWPT02)
PowerPoint 2003: 3 Maximizing Presentation
Effectiveness (PWPT03)
PowerPoint 2003: 4 Color, Masters, and Templates (PWPT04)
PowerPoint 2003: 5 Drawings, Charts, Sound and
Video (PWPT05)
PowerPoint 2003: 6 Animation, Web Pages, and
Collaboration (PWPT06)

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END USER/DESKTOP COMPUTING

(CONTINUED)

✓PowerPoint 2007

- ✓ PowerPoint 2007: 1 Getting Started (07PW01)
- ✓ PowerPoint 2007: 2 Developing a Presentation (07PW02)
- ✓ PowerPoint 2007: 3 Design Elements (07PW03)
- ✓ PowerPoint 2007: 4 Inserting Shapes (07PW04)

Project 2000 MOS Series (PRJMOU)

- Project 2000 MOS: 1 Starting a Project (PRJM01)
- Project 2000 MOS: 2 Scheduling Tasks and Adding Resources (PRJM02)
- Project 2000 MOS: 3 Managing Work and Multiple Projects (PRJM03)
- Project 2000 MOS: 4 Using Project Central (PRJM04)
- Project 2000 MOS: 5 Customizing the Project (PRJM05)
- Project 2000 MOS: 6 Creating Reports and Exporting Data (PRJM06)

Project 2003 Series (PRJ3MS)

- Project 2003: 1 Learning the Basics (PRJ301)
- Project 2003: 2 Setting up a Project (PRJ302)
- Project 2003: 3 Managing Project File (PRJ303)
- Project 2003: 4 Creating a Task List (PRJ304)
- Project 2003: 5 Scheduling Tasks (PRJ305)
- Project 2003: 6 Viewing a Schedule (PRJ306)
- Project 2003: 7 Defining Resources and Costs (PRJ307)
- Project 2003: 8 Assigning Resources and Costs (PRJ308)
- Project 2003: 9 Tracking a Project (PRJ309)
- Project 2003: 10 Analyzing Progress and Revising the Schedule (PRJ310)

SAP R/3 Release 4.6 Series (SAPR34)

- SAP R/3 Release 4.6: 1 Getting Started (SAPR01)
- SAP R/3 Release 4.6: 2 Using the Task Interface (SAPR02)
- SAP R/3 Release 4.6: 3 Working with Data in a Task (SAPR03)
- SAP R/3 Release 4.6: 4 Optimizing R/3 and Getting Help (SAPR04)
- SAP R/3 Release 4.6: 5 Reporting (SAPR05)

SharePoint 2003 Series (SP03MS)

- SharePoint 2003: 1 SharePoint Basics (SP0301)
- SharePoint 2003: 2 Standard Libraries and Lists (SP0302)
- SharePoint 2003: 3 Advanced SharePoint Features (SP0303)
- SharePoint 2003: 4 Site Administration Basics (SP0304)
- SharePoint 2003: 5 Advanced Administration Functions (SP0305)

✓SharePoint 2007 Series (07SHAR)

- ✓ SharePoint 2007: 1 Getting Organized (07SH01)
- ✓ SharePoint 2007: 2 Managing Documents (07SH02)
- ✓ SharePoint 2007: 3 Using Libraries and Lists (07SH03)
- ✓ SharePoint 2007: 4 Creating Pages, Workspaces, and Sites (07SH04)

Visio 2002 Series (VIS2K2)

- Visio 2002: 1 Using Tools, Commands, Custom Toolbars, and Menus (VIS201)
- Visio 2002: 2 Working with Objects and Hyperlinks (VIS202)
- Visio 2002: 3 Using the Shape Menu (VIS203)
- Visio 2002: 4 Working with Shapes (VIS204)
- Visio 2002: 5 Defining and Using Styles, Custom Properties, and Templates (VIS205)
- Visio 2002: 6 Working with Pages, Layers, and Stencils (VIS206)
- Visio 2002: 7 Working with Data (VIS207)
- Visio 2002: 8 Understanding ShapeSheets (VIS208)
- Visio 2002: 9 Working with Flowcharts (VIS209)
- Visio 2002: 10 Creating Database Models (VIS210)

Windows 2000 Basics (WINSLIB)

- Windows 2000 Basics: Client (WINB01)

Windows XP Upgrade Series (OSXPNW)

- Windows XP Upgrade: 1 Home Edition (OSXP01)
- Windows XP Upgrade: 2 Professional (OSXP02)

Windows Vista Series (MSVTEU)

- Windows Vista: 1 Understanding the New Interface (MSVT01)
- Windows Vista: 2 Using New Features and Applications (MSVT02)

Word 2000 MOS Series (W2KMOU)

- Word 2000 MOS: 1 Managing Documents (W2KM01)
- Word 2000 MOS: 2 Working with Text (W2KM02)
- Word 2000 MOS: 3 Formatting Paragraphs (W2KM03)
- Word 2000 MOS: 4 Page Format and Printing (W2KM04)
- Word 2000 MOS: 5 Tables and Other Objects (W2KM05)

Word 2000 MOS Expert Series (W2KEXP)

- Word 2000 MOS Expert: 1 Page Formatting (W2KE01)
- Word 2000 MOS Expert: 2 Managing Documents (W2KE02)
- Word 2000 MOS Expert: 3 Inserting Objects (W2KE03)
- Word 2000 MOS Expert: 4 Advanced Features (W2KE04)
- Word 2000 MOS Expert: 5 Workgroups (W2KE05)

Word 2002 Series (WXPMOU)

- Word 2002: 1 Managing Documents (WXPM01)
- Word 2002: 2 Working with Text (WXPM02)
- Word 2002: 3 Formatting Paragraphs (WXPM03)
- Word 2002: 4 Page Format and Printing (WXPM04)
- Word 2002: 5 Tables and Other Objects (WXPM05)

Word 2003 Series (WORD03)

- Word 2003: 1 Introduction to Word (WORD01)
- Word 2003: 2 Navigating, Editing, and Working with Text Blocks (WORD02)
- Word 2003: 3 Spell Checking, Print Preparation, and Other Tips (WORD03)
- Word 2003: 4 Formatting Characters, Fonts, Text, and Paragraphs (WORD04)
- Word 2003: 5 Formatting Tabs, Pages, and Documents (WORD05)
- Word 2003: 6 Styles, Templates, and Formatting Tips (WORD06)
- Word 2003: 7 Borders, Tables, and Columns (WORD07)
- Word 2003: 8 Lists, Images, and Art (WORD08)

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Word 2003: 9 Creating Projects with Word	(WORD09)	QuickBooks Series	(QBKLIB)
END USER/DESKTOP COMPUTING		QuickBooks: 1 The First Time in QuickBooks	(QBKC01)
(CONTINUED)		QuickBooks: 2 Setting Up Accounting	(QBKC02)
Word 2007 Series	(07WORD)	QuickBooks: 3 Entering Historical Data	(QBKC03)
Word 2007: 1 Getting Started	(07WO01)	QuickBooks: 4 Managing Accounts and Lists	(QBKC04)
Word 2007: 2 Typing and Editing Text	(07WO02)	QuickBooks: 5 Invoices and Sales Tax	(QBKC05)
Word 2007: 3 Formatting Text	(07WO03)	QuickBooks: 6 Paying Bills	(QBKC06)
Word 2007: 4 Formatting Paragraphs and Lists	(07WO04)	QuickBooks: 7 Managing Assets and Reports	(QBKC07)
Word 2007: 5 Building Tables	(07WO05)	QuickBooks: 8 Paying Employees	(QBKC08)
Word 2007: 6 Working with Images	(07WO06)	QuickBooks: 9 Managing Taxes	(QBKC09)
		QuickBooks: 10 Online Banking and Budgets	(QBKC10)
END USER HOME & SMALL BUSINESS (EUHSB)		QuickBooks 2004 Series	(QB04IN)
401(k) Plans	(401K1K)	QuickBooks 2004: 1 Setting Up QuickBooks	(QB0401)
401(k) Plans: 1 401(k) Basics	(401k01)	QuickBooks 2004: 2 Adding Information and Security	(QB0402)
		QuickBooks 2004: 3 Invoices, Purchases, and Payments	(QB0403)
Budgeting and Saving Series	(BUDGET)	QuickBooks 2004: 4 Timesaving Features	(QB0404)
Budgeting and Saving: 1 Confronting Debt	(BUDG01)	QuickBooks 2004: 5 Recording Inventory and Assets	(QB0405)
Budgeting and Saving: 2 Eliminating Debt	(BUDG02)	QuickBooks 2004: 6 Working with Taxes, Equity, and Liabilities	(QB0406)
Budgeting and Saving: 3 Banking Basics	(BUDG03)	QuickBooks 2004: 7 Extra Features and Reports	(QB0407)
Budgeting and Saving: 4 Choosing Bank Accounts	(BUDG04)		
Budgeting and Saving: 5 Planning Your Retirement	(BUDG05)	Retirement Planning Series	(RETLIB)
Budgeting and Saving: 6 Making 401(k) Plans Work	(BUDG06)	Retirement Planning: 1 Money Management	(RETC01)
Budgeting and Saving: 7 Exploring Investment Options	(BUDG07)	Retirement Planning: 2 Investing	(RETC02)
		Works Series	(WKSLIB)
Estate Planning Series	(EPLLIB)	Works: 1 Getting Started	(WKSC01)
Estate Planning: 1 Starting an Estate Plan	(EPLC01)	Works: 2 Introducing the Word Processor	(WKSC02)
Estate Planning: 2 Sorting Out Your Assets	(EPLC02)	Works: 3 Formatting Word Processor Pages	(WKSC03)
Estate Planning: 3 Preparing Your Will	(EPLC03)	Works: 4 Using the Spreadsheet	(WKSC04)
Estate Planning: 4 All About Probate	(EPLC04)	Works: 5 Managing Spreadsheet Data	(WKSC05)
Estate Planning: 5 Considering Your Family	(EPLC05)	Works: 6 Using the Database	(WKSC06)
Estate Planning: 6 Taxes to Expect	(EPLC06)	Works: 7 Calendar and Cross-Works Tools	(WKSC07)
Estate Planning: 7 Tax Strategies	(EPLC07)		
Estate Planning: 8 Retirement Issues	(EPLC08)		
Estate Planning: 9 Revising an Estate Plan	(EPLC09)		
		TOTAL NUMBER OF COURSES	
Home Business Series	(HBBLIB)	Technical	
Home Business: 1 Choosing a Home Business	(HBBC01)	Technical General	381
Home Business: 2 Raising Financing	(HBBC02)	Technical Microsoft	388
Home Business: 3 Office Management	(HBBC03)	Technical Web Development	332
Home Business: 4 Managing Your Business	(HBBC04)	Total	1,101
		End User	
Interview Skills Series	(ITVLIB)	End User Business Skills Development	110
Interview Skills: 1 Getting the Interview	(ITVC01)	End User Desktop Computing	273
Interview Skills: 2 Preparing Yourself	(ITVC02)	End User Home and Small Business	62
Interview Skills: 3 Making an Entrance	(ITVC03)	Total	445
Interview Skills: 4 Listening and Answering	(ITVC04)		
Interview Skills: 5 Taking the Reins	(ITVC05)		
Interview Skills: 6 Asking Questions	(ITVC06)		
Interview Skills: 7 Opening Interviews	(ITVC07)		
Interview Skills: 8 Tough Interviews	(ITVC08)		
Interview Skills: 9 Following Through	(ITVC09)		
Investing Fundamentals Series	(IVFLIB)		
Investing Fundamentals: 1 The Basics	(IVFC01)		
Investing Fundamentals: 2 Organizing	(IVFC02)		
Investing Fundamentals: 3 Stocks	(IVFC03)		
Investing Fundamentals: 4 Bonds	(IVFC04)		
Investing Fundamentals: 5 Mutual Funds	(IVFC05)		
Investing Fundamentals: 6 Planning	(IVFC06)		

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ICDL, ECDL & BCS

BCS Certificate for IT Users (Level 2) - Unit E Series

BCS Certificate for IT Users (Level 2) - Unit E: Unit E Using IT (BCS2IT) (BCS205)

European Computer Driving Licence Version 4.0 XP Series

European Computer Driving Licence Version 4.0 XP: 1 Concepts of Information Technology (IT) (E4XP01)
 European Computer Driving Licence Version 4.0 XP: 2 Using the Computer and Managing Files (E4XP02)
 European Computer Driving Licence Version 4.0 XP: 3 Word Processing (E4XP03)
 European Computer Driving Licence Version 4.0 XP: 4 Spreadsheets (E4XP04)
 European Computer Driving Licence Version 4.0 XP: 5 Database (E4XP05)
 European Computer Driving Licence Version 4.0 XP: 6 Presentation (E4XP06)
 European Computer Driving Licence Version 4.0 XP: 7 Information and Communication (E4XP07)

European Computer Driving Licence Version 4.0 Series

European Computer Driving Licence Version 4.0: 1 Concepts of Information Technology (IT) (ECE401)
 European Computer Driving Licence Version 4.0: 2 Using the Computer and Managing Files (ECE402)
 European Computer Driving Licence Version 4.0: 3 Word Processing (ECE403)
 European Computer Driving Licence Version 4.0: 4 Spreadsheet (ECE404)
 European Computer Driving Licence Version 4.0: 5 Database (ECE405)
 European Computer Driving Licence Version 4.0: 6 Presentation (ECE406)
 European Computer Driving Licence Version 4.0: 7 Information and Communication (CEC407)

✓European Computer Driving Licence Version 4.5 Series

✓European Computer Driving Licence Version 4.5: 1 Concepts of Information Technology (IT) (EC4501)
 ✓European Computer Driving Licence Version 4.5: 2 Using the Computer and Managing Files (EC4502)
 ✓European Computer Driving Licence Version 4.5: 3 Word Processing (EC4503)
 ✓European Computer Driving Licence Version 4.5: 4 Spreadsheets (EC4504)
 ✓European Computer Driving Licence Version 4.5: 5 Database (EC4505)
 ✓European Computer Driving Licence Version 4.5: 6 Presentation (EC4506)
 European Computer Driving Licence Version 4.5: 7 Information and Communication (EC4507)

International Computer Driving Licence 4.0 XP Series

International Computer Driving Licence 4.0 XP: 1 Concepts of Information Technology (IT) (I4XP01)
 International Computer Driving Licence 4.0 XP: 2 Using the Computer and Managing Files (I4XP02)
 International Computer Driving Licence 4.0 XP: 3 Word Processing (I4XP03)
 International Computer Driving Licence 4.0 XP: 4 Spreadsheets (I4XP04)
 International Computer Driving Licence 4.0 XP: 5 Database (I4XP05)
 International Computer Driving Licence 4.0 XP: 6 Presentation (I4XP06)
 International Computer Driving Licence 4.0 XP: 7 Information and Communication (I4XP07)

International Computer Driving Licence 4.0 XP U.S Series

International Computer Driving Licence 4.0 XP U.S: 1 Concepts of Information Technology (IT) (I4US01)
 International Computer Driving Licence 4.0 XP U.S: 2 Using the Computer and Managing Files (I4US02)
 International Computer Driving Licence 4.0 XP U.S: 3 Word Processing (I4US03)
 International Computer Driving Licence 4.0 XP U.S: 4 Spreadsheets (I4US04)
 International Computer Driving Licence 4.0 XP U.S: 5 Database (I4US05)
 International Computer Driving Licence 4.0 XP U.S: 6 Presentation (I4US06)
 International Computer Driving Licence 4.0 XP U.S: 7 Information and Communication (I4US07)

International Computer Driving Licence Version 4.0 Series

International Computer Driving Licence Version 4.0: 1 Concepts Information Technology (IT) (ICD401)
 International Computer Driving Licence Version 4.0: 2 Using the Computer and Managing Files (ICD402)
 International Computer Driving Licence Version 4.0: 3 Word Processing (ICD403)
 International Computer Driving Licence Version 4.0: 4 Spreadsheet (ICD404)
 International Computer Driving Licence Version 4.0: 5 Database (ICD405)
 International Computer Driving Licence Version 4.0: 6 Presentation (ICD406)
 International Computer Driving Licence Version 4.0: 7 Information & Communication (ICD407)

Total Number of ICDL & ECDL Courses

43

Business Skills Video Course List –December 2007

BUSINESS SKILLS VIDEOS ESSENTIALS (61 COURSES)

Customer Service Series

Customer Service: 1 Building Customer Loyalty	(PBC004)
Customer Service: 2 Delighting Your Customers	(PB027)
Customer Service: 3 Building Web Relationships (Interview)	(PB186)
Customer Service: 4 Creating Customer Value	(PB028)
Customer Service: 5 Crown Your Customers (Interview)	(PB029)
Customer Service: 6 Customer Convenience is Key to E-Commerce (Interview)	(PB030)
Customer Service: 7 Customer Service Strategy	(PB031)
Customer Service: 8 Dealing with Customer Complaints	(PB032)
Customer Service: 9 Exceeding Customer Expectations	(PB033)
Customer Service: 10 Getting to Know Your Customers	(PB034)
Customer Service: 11 Getting Your Customer Experience Right (Interview)	(PB035)
Customer Service: 12 Implementing Effective Service Standards	(PB036)
Customer Service: 13 Keeping Loyal Customers	(PB037)
Customer Service: 16 Measuring Customer Service	(PB038)
Customer Service: 17 Profits, Not Promises (Interview)	(PB041)
Customer Service: 18 Understanding Customer Service	(PB042)
Customer Service: 19 Working Wounded: Building Relationships with Your Customers	(PB043)
Customer Service: 20 Working Wounded: Good News About Customer Complaints	(PB044)

Finance Series

Finance: 1 Building Budgets That Affect Reality (Interview)	(PBF001)
Finance: 2 Capitalize Your Capital (Interview)	(PB046)
Finance: 3 Cash Flow Analysis	(PB047)
Finance: 4 Key Financial Ratios	(PB048)
Finance: 5 Linking Financial Management with Organizational Goals	(PB049)
Finance: 6 Understanding Financial Statements	(PB050)
Finance: 7 Working Wounded: The Budget Blues	(PB051)

Global Business Series

Global Business: 1 Communicating Across Cultures	(PBG001)
Global Business: 2 Global Work	(PB053)
Global Business: 3 Global Work in China (Interview)	(PB054)
Global Business: 4 Presenting Globally	(PB055)
Global Business: 5 The Influence Edge in Cross-Cultural Situations	(PB056)
	(PB057)

Sales and Marketing Series

Sales and Marketing: 1 E-Mail Marketing (Interview)	(PBS001)
Sales and Marketing: 2 Guerrilla Marketing	(PB127)
Sales and Marketing: 3 Guerrilla Trade Show Selling	(PB128)
Sales and Marketing: 4 Marketing Your Web Site (Interview)	(PB129)
Sales and Marketing: 5 New Rules of Online Advertising (Interview)	(PB130)
Sales and Marketing: 6 Sales Skills for Call Centers	(PB131)
Sales and Marketing: 7 Target Your Market (Interview)	(PB132)
Sales and Marketing: 8 The Influence Edge and Sales	(PB133)
Sales and Marketing: 9 Track Selling Step 1: Approach	(PB134)
Sales and Marketing: 10 Track Selling Step 2: Qualification	(PB135)
Sales and Marketing: 11 Track Selling Step 3: Agreement On Need	(PB136)
Sales and Marketing: 12 Track Selling Step 4: Sell the Company	(PB137)
Sales and Marketing: 13 Track Selling Step 5: Fill the Need	(PB138)
Sales and Marketing: 14 Track Selling Step 6: Act of Commitment	(PB139)
Sales and Marketing: 15 Track Selling Step 7: Cement the Sale	(PB140)
Sales and Marketing: 16 Working Wounded: Closing A Sale	(PB141)
Sales and Marketing: 17 Working Wounded: Getting Out of a Sales Slump	(PB142)
Sales and Marketing: 18 Working Wounded: Keys to a Successful Marketing Campaign	(PB143)
Sales and Marketing: 19 Working Wounded: Making A Gatekeeper an Ally	(PB144)
	(PB145)

Business Skills Video Course List –December 2007

BUSINESS SKILLS VIDEOS ESSENTIALS (CONTINUED)

Workplace Environment Series

Workplace Environment: 1 Computer Comfort	(PB174)
Workplace Environment: 2 Diversity Effectiveness – An Overview	(PB175)
Workplace Environment: 3 E-Mail and Internet Privacy at Work	(PB176)
Workplace Environment: 4 Ethical Decision Making	(PB177)
Workplace Environment: 5 Ethics in the Workplace – Choose Wisely!	(PB178)
Workplace Environment: 6 Moving Toward Diversity Effectiveness	(PB179)
Workplace Environment: 7 Preventing Sexual Harassment	(PB180)
Workplace Environment: 8 Preventing Sexual Harassment (Presentation Style)	(PB181)
Workplace Environment: 9 Preventing Violence in the Workplace	(PB182)
Workplace Environment: 10 Preventing Violence in the Workplace (Presentation Style)	(PB183)
Workplace Environment: 11 Workplace Violence: Ingredients for Disaster	(PB184)
Workplace Environment: 12 Working Wounded: Overcoming Your Own Bias	(PB185)

BUSINESS SKILLS VIDEOS: MANAGEMENT (76 COURSES)

Coaching Series

Coaching: 3 Performance Coaching: Manager as Career Coach	(PB007)
Coaching: 4 Performance Coaching: Manager as Collaborator	(PB008)
Coaching: 5 Performance Coaching: Manager as Mentor	(PB009)
Coaching: 6 Performance Coaching: Manager as Trainer	(PB010)

Leadership Series

Leadership: 1 Creating and Communicating Vision	(PBL001) (PB058)
Leadership: 2 Creating Organizations with Many Leaders (Interview)	(PB059)
Leadership: 3 Digital Markets (Interview)	(PB060)
Leadership: 4 E-Business Strategies (Interview)	(PB061)
Leadership: 5 Leadership in Freaked Out Times (Interview)	(PB062)
Leadership: 6 Leading into the Future (Interview)	(PB063)
Leadership: 7 Leading Organizational Transition	(PB064)
Leadership: 8 Show, Don't Tell	(PB065)
Leadership: 9 Strategic Planning: Establish Processes	(PB066)
Leadership: 10 Strategic Planning: Implement Initiatives	(PB067)
Leadership: 11 Strategic Planning: Strategic Alignment	(PB068)
Leadership: 12 Supporting Innovation (Interview)	(PB069)
Leadership: 13 Surfer Rules (Interview)	(PB070)
Leadership: 14 The E-Marketplace (Interview)	(PB071)
Leadership: 15 The Power of B-Webs (Interview)	(PB077)
Leadership: 16 The Leadership Challenge: Challenge the Process	(PB072)
Leadership: 17 The Leadership Challenge: Enable Others to Act	(PB073)
Leadership: 18 The Leadership Challenge: Encourage the Heart	(PB074)
Leadership: 19 The Leadership Challenge: Inspire a Shared Vision	(PB075)
Leadership: 20 The Leadership Challenge: Model the Way	(PB076)
Leadership: 21 Tilt The Field: Attitude	(PB078)
Leadership: 22 Tilt The Field: Leadership	(PB079)
Leadership: 23 Tilt The Field: Perspective	(PB080)
Leadership: 24 Transform, Don't Conform (Interview)	(PB081)
Leadership: 25 Value Matters (Interview)	(PB082)

Leading Teams Series

Leading Teams: 1 Creating Successful Teams (Interview)	(PBL002) (PB083)
Leading Teams: 2 Developing Successful Teams	(PB084)
Leading Teams: 3 Successful Geo-Dispersed Teams (Interview)	(PB085)
Leading Teams: 4 Team Learning (Interview)	(PB086)
Leading Teams: 5 The Influence Edge and Your Team	(PB087)
Leading Teams: 6 Virtual Teams	(PB088)
Leading Teams: 7 Working Wounded: Teams at Work	(PB089)

Business Skills Video Course List –December 2007

BUSINESS SKILLS VIDEOS: MANAGEMENT (CONTINUED)

Management Series	(PBM001)
Management: 1 Attracting Key Talent (Interview)	(PB090)
Management: 2 Bringing The Workplace to Life (Interview)	(PB091)
Management: 3 Delegation Strategies	(PB092)
Management: 4 Fire Up and Motivate Your Employees	(PB093)
Management: 5 Handling Performance Problems	(PB094)
Management: 6 Interviewing for Organizational Fit	(PB095)
Management: 7 Interviewing for Success	(PB096)
Management: 8 Knowledge Management (Interview)	(PB097)
Management: 9 Making 360 Degree Feedback Work	(PB098)
Management: 10 Managing Performance	(PB099)
Management: 11 Managing Telecommuters	(PB100)
Management: 12 Motivate to Retain (Interview)	(PB101)
Management: 13 Recruiting Top Talent	(PB102)
Management: 14 Retaining Top Talent	(PB103)
Management: 15 Retention for the Long Haul (Interview)	(PB104)
Management: 16 Succession Planning	(PB105)
Management: 17 The Costs of Attrition (Interview)	(PB106)
Management: 18 The Diversity Manager	(PB107)
Management: 19 Working Wounded: Becoming a New Manager	(PB108)
Management: 20 Working Wounded: Counseling an Employee	(PB109)
Management: 21 Working Wounded: The More You Give, The More You'll Get	(PB110)
Six Sigma Series	(VSSIG)
Six Sigma: 1 Fundamentals	(VSS01)
Six Sigma: 2 Deployment Roadmap	(VSS02)
Six Sigma: 3 Lasting Six Sigma	(VSS03)
Managing Within the Law Series	(PBM002)
Managing Within the Law: 1 At Will Employment	(PB111)
Managing Within the Law: 2 Complying with ADA Requirements	(PB112)
Managing Within the Law: 3 Discrimination	(PB113)
Managing Within the Law: 4 Discrimination (Presentation Style)	(PB114)
Managing Within the Law: 5 Drug and Alcohol Abuse in the Workplace	(PB115)
Managing Within the Law: 6 Family and Medical Leave Act	(PB116)
Managing Within the Law: 7 FLSA & State Wage-Hour Law	(PB117)
Managing Within the Law: 8 Freedom of Religion in the Workplace	(PB118)

Managing Within the Law: 9 Freedom of Speech in the Workplace	(PB119)
Managing Within the Law: 10 Legal Guidelines for Interviewing	(PB120)
Managing Within the Law: 11 Preventing Sexual Harassment - Manager Version	(PB121)
Managing Within the Law: 12 Respecting Employees' Individual Rights	(PB122)
Managing Within the Law: 13 Top Ten Ways for a Manager to Stay Out of Jail	(PB123)
Managing Within the Law: 14 Working Wounded: Preventing Lawsuits	(PB124)
Managing Within the Law: 15 Wrongful Termination	(PB125)
Managing Within the Law: 16 Wrongful Termination Presentation Style)	(PB126)

BUSINESS SKILLS VIDEOS: PERSONAL DEVELOPMENT (BSVCP) (44 COURSES)

Career Development Series	(PBC001)
Career Development: 1 Been There, Done That, Now What?	(C1CD01)
Career Development: 4 The Influence Edge and Your Career	(PB0004)
Communication Series	(PBC003)
Communication: 1 Curing Common Meeting Ailments (Interview)	(PB012)
Communication: 3 Effective Business Writing	(PB014)
Communication: 4 High Performance Communication	(PB015)
Communication: 5 Keeping Meeting Participants Awake (Interview)	(PB016)
Communication: 6 The People Styles Model	(PB187)
Communication: 7 People Styles at Work	(PB020)
Communication: 8 Resolving Conflict	(PB017)
Communication: 9 Telephone Etiquette	(PB018)
Communication: 10 The Influence Edge and E-Mail	(PB019)
Communication: 11 Understanding Negotiation	(PB021)
Communication: 12 Working Wounded: Effective Business Presentations	(PB022)
Communication: 13 Working Wounded: Giving an Apology at Work	(PB023)
Communication: 14 Working Wounded: Leading a Successful Meeting	(PB024)
Communication: 15 Working Wounded: Making Group Decisions	(PB025)
Communication: 16 Working Wounded: Working Through Conflict	(PB026)

**Business Skills Video
Course List –December 2007**

<i>Self-Management Series</i>	(PBS002)
Self-Management: 1 Becoming More Assertive	(PB146)
Self-Management: 2 Business Protocol	(PB147)
Self-Management: 3 Creative Time Management for the New Millennium	(PB148)
Self-Management: 4 Dealing with Non-Stop Change	(PB149)
Self-Management: 5 Goal Setting and Action Planning	(PB150)
Self-Management: 6 Leap of Faith	(PB151)
Self-Management: 7 Self-Motivation Through Self-Talk	(PB152)
Self-Management: 8 Self-Talk First Aid Kit	(PB153)
Self-Management: 9 The Dynamics of Self-Talk (Interview)	(PB154)
Self-Management: 10 The Influence Edge and Change	(PB155)
Self-Management: 11 The Influence Edge Model	(PB156)
Self-Management: 12 Working Wounded: Dealing with a Messy Desk	(PB157)
Self-Management: 13 Working Wounded: Getting More Work Done	(PB158)
Self-Management: 14 Working Wounded: Office Politics	(PB159)
Self-Management: 15 Working Wounded: Performance Appraisals	(PB160)

<i>Work and Life Balance Series</i>	(PBW001)
Work and Life Balance: 1 Child Care Selection	(PB161)
Work and Life Balance: 2 Elder Care Selection	(PB162)
Work and Life Balance: 3 Embracing New Technology	(PB163)
Work and Life Balance: 4 Exhausted Single Working Parent	(PB164)
Work and Life Balance: 5 Financial Planning for Elder Care	(PB165)
Work and Life Balance: 7 Making a Case to Telecommute (Interview)	(PB167)
Work and Life Balance: 8 Overload in an Over- Wired World (Interview)	(PB168)
Work and Life Balance: 9 Telecommuting	(PB169)
Work and Life Balance: 10 The Moral Dilemma of Success	(PB170)
Work and Life Balance: 11 The Risks of Job Burnout	(PB171)
Work and Life Balance: 12 Working Wounded: Connecting With Your Kids When Traveling	(PB172)
Work and Life Balance: 13 Working Wounded: Information Overload	(PB173)

Total Number of Business Skills Video Courses: 181



Health & Safety –December 2007

Health & Safety - Essentials Series (RGLB01)

Health & Safety-Essentials: (REG001)

Asbestos Awareness (REG001)

Health and Safety - Essentials: AED (Automated External Defibrillator) (RGL152)

Health & Safety - Essentials: Below Grade Safety (REG105)

Health & Safety - Essentials: Bloodborne Pathogens (REG002)

Health & Safety - Essentials: Cold Stress Awareness* (REG107)

Health and Safety - Essentials: Dust: Effects on the Lungs (REG153)

Health & Safety - Essentials: Electrical Safety (REG004)

Health & Safety - Essentials: Fall Protection (REG006)

Health & Safety - Essentials: Fire Extinguishers (REG007)

Health & Safety – Essentials: First Aid (REG150)

Health & Safety - Essentials: Forklift Safety (REG008)

Health & Safety - Essentials: Hand and Power Tool Safety (REG009)

Health & Safety - Essentials: Hazard Communication - Material Safety Data Sheets (MSDS) (REG010)

Health & Safety - Essentials: Hazard Communication Awareness (REG011)

Health & Safety - Essentials: Hazardous Waste Awareness (REG025)

Health and Safety - Essentials: HAZWOPER Awareness (REG012)

Health & Safety - Essentials: Hearing Protection (REG013)

Health & Safety - Essentials: Heat Stress Awareness* (REG106)

Health & Safety - Essentials: Indoor Cranes (REG014)

Health & Safety - Essentials: Ladders and Stairways (REG015)

Health & Safety - Essentials: Lockout/Tagout (REG016)

Health & Safety - Essentials: Office Ergonomics (REG005)

Health & Safety - Essentials: Office Safety (2 versions) (REG017)

Health & Safety - Essentials: Permit Required Confined Space (REG003)

Health & Safety - Essentials: Personal Protective Equipment (REG018)

Health and Safety - Essentials: Poisonous Plants (REG156)

Health & Safety - Essentials: Process Safety Management (REG019)

Health & Safety - Essentials: Respiratory Protection (REG020)

Health and Safety - Essentials: Slips, Trips, and Falls (REG151)

Health & Safety - Essentials: Scaffolds: An Overview (REG021)

Health and Safety - Essentials: Stress at Work (REG155)

Health & Safety - Essentials: Temporary Barricades (REG022)

Health & Safety - Essentials: Toxic Substance Control Act (TSCA) Section I (REG023)

Health & Safety - Essentials: Voluntary Protection Program (REG024)

Health and Safety - Essentials: Worker Rights under OSHA (REG154)

Health & Safety - Environment, Transport, Legal Series (RGLB02)

Health and Safety - Environment, Transport, Legal: Container Management (REG052)

Health and Safety - Environment, Transport, Legal: Contingency Plans (REG053)

Health and Safety - Environment, Transport, Legal: Corporate Ethics – Contracts (REG144)

Health and Safety - Environment, Transport, Legal: DOT regulatory Overview (REG051)

Health and Safety - Environment, Transport, Legal: EPA - Generator Subpart BB (REG056)

Health and Safety - Environment, Transport, Legal: EPA - Generator Subpart CC (REG057)

Health and Safety - Environment, Transport, Legal: Corporate Ethics – FCPA (REG145)

Health and Safety - Environment, Transport, Legal: Field Hazard Recognition - Module 1 (REG086)

Health and Safety - Environment, Transport, Legal: Field Hazard Recognition - Module 2 (REG087)

Health and Safety - Environment, Transport, Legal: Generator Inspections (REG054)

Health and Safety - Environment, Transport, Legal: Generator Tank Management (REG058)

Health and Safety - Environment, Transport, Legal: Corporate Ethics - Gifts, Conflicts, Lobbying (REG146)

Health and Safety - Environment, Transport, Legal: Harassment and Discrimination – Employees (REG049)

Health and Safety - Environment, Transport, Legal: Harassment and Discrimination – Managers (REG050)

Health and Safety - Environment, Transport, Legal: Impact of the Sarbanes-Oxley Act (REG149)

Health and Safety - Environment, Transport, Legal: Marking and Labeling (REG059)

Health and Safety - Environment, Transport, Legal: OSHA Recordkeeping (REG157)

Health and Safety - Environment, Transport, Legal: OSHA Top Ten Violations (REG158)

Health and Safety - Environment, Transport, Legal: Packaging (REG060)

Health and Safety - Environment, Transport, Legal: Placarding (REG061)

Health and Safety - Environment, Transport, Legal: Corporate Ethics - Property and Work Practices (REG147)

Health and Safety - Environment, Transport, Legal: RCRA - regulatory Overview (REG089)

Health and Safety - Environment, Transport, Legal: Resource Conservation and Recovery Act (REG055)

Health and Safety - Environment, Transport, Legal: Corporate Ethics - Securities and Antitrust Issues (REG148)

Health and Safety - Environment, Transport, Legal: Sexual Harassment Prevention (REG088)

Health and Safety - Environment, Transport, Legal: Shipments (REG062)

Health and Safety - Environment, Transport, Legal: Shipping Papers (REG063)

Health and Safety - Environment, Transport, Legal: Trucks and Towing (REG090)

Health and Safety - Environment, Transport, Legal: Workplace Violence – Employees (REG064)

Health and Safety - Environment, Transport, Legal: Workplace Violence – Managers (REG065)



Health & Safety –December 2007

Health & Safety - Equipment and Chemicals Series

<p>(RGLB03)</p> <p>Health and Safety - Equipment and Chemicals: Ammonia Refrigeration Hazards (REG116)</p> <p>Health and Safety - Equipment and Chemicals: Avian Flu Precautions (REG121)</p> <p>Health and Safety - Equipment and Chemicals: Basic Corrosion (REG066)</p> <p>Health and Safety - Equipment and Chemicals: Benzene* (REG109)</p> <p>Health and Safety - Equipment and Chemicals: Butadiene (REG122)</p> <p>Health and Safety - Equipment and Chemicals: Carbon Monoxide* (REG104)</p> <p>Health and Safety - Equipment and Chemicals: Centrifugal Pumps (REG078)</p> <p>Health and Safety - Equipment and Chemicals: Chemical Reactivity Hazards (REG113)</p> <p>Health and Safety- Equipment and Chemicals: Chemical Plant Evacuation (REG097)</p> <p>Health and Safety - Equipment and Chemicals: Computer Workstations (REG112)</p> <p>Health and Safety - Equipment and Chemicals: Diesel Exhaust (REG114)</p> <p>Health and Safety - Equipment and Chemicals: Drawings: P&ID and PFD (REG073)</p> <p>Health and Safety - Equipment and Chemicals: Ethylene Oxide (REG108)</p> <p>Health and Safety- Equipment and Chemicals: Eye and Face Protection (REG092)</p> <p>Health and Safety - Equipment and Chemicals: Fire Safety (REG119)</p> <p>Health and Safety - Equipment and Chemicals: Foot Protection (REG138)</p> <p>Health and Safety - Equipment and Chemicals: Hydrogen Sulfide (H₂S) (REG069)</p> <p>Health and Safety - Equipment and Chemicals: Indoor Air Quality (REG115)</p> <p>Health and Safety - Equipment and Chemicals: JLG Lifts (REG071)</p> <p>Health and Safety - Equipment and Chemicals: Knife Safety (REG072)</p> <p>Health and Safety - Equipment and Chemicals: Lab Safety Overview (REG133)</p> <p>Health and Safety - Equipment and Chemicals: Laser Safety (REG103)</p> <p>Health and Safety - Equipment and Chemicals: Latex Allergy (REG110)</p> <p>Health and Safety- Equipment and Chemicals: Lead Awareness (REG093)</p> <p>Health and Safety - Equipment and Chemicals: Lightning Safety (REG137)</p> <p>Health and Safety- Equipment and Chemicals: Machine Guarding (REG094)</p> <p>Health and Safety - Equipment and Chemicals: Methylene Chloride (REG078)</p> <p>Health and Safety - Equipment and Chemicals: Outdoor Cranes (REG134)</p> <p>Health and Safety - Equipment and Chemicals: Product Stewardship (REG075)</p> <p>Health and Safety - Equipment and Chemicals: Radiation Safety Overview (REG135)</p>	<p>Health and Safety - Equipment and Chemicals: Self Contained Breathing Apparatus (SCBA) (REG068)</p> <p>Health and Safety - Equipment and Chemicals: Silica (REG117)</p> <p>Health and Safety - Equipment and Chemicals: Sprains and Strains (REG118)</p> <p>Health and Safety- Equipment and Chemicals: Steel Erection Standards (REG098)</p> <p>Health and Safety - Equipment and Chemicals: Styrene (REG111)</p> <p>Health and Safety - Equipment and Chemicals: Toxic Substance Control Act Section II (REG084)</p> <p>Health and Safety - Equipment and Chemicals: Toxic Substance Control Act Section III (REG085)</p> <p>Health and Safety - Equipment and Chemicals: Track Mobile Switching Safety (REG080)</p> <p>Health and Safety- Equipment and Chemicals: Trenching and Excavation (REG099)</p> <p>Health and Safety - Equipment and Chemicals: West Nile Virus (REG136)</p> <p>Health and Safety - Equipment and Chemicals: Workplace Hazardous Materials Information System (WHMIS) (REG082)</p> <p>Health and Safety - Equipment and Chemicals: Zero Energy Program (REG083)</p> <p>Health and Safety - Equipment and Chemicals: Chemical Exposure Monitoring (REG159)</p> <p>Health and Safety - Equipment and Chemicals: Formaldehyde (REG160)</p> <p>Health and Safety - Equipment and Chemicals: Dermal Exposure (REG161)</p> <p>Health and Safety - Equipment and Chemicals: Battery Safety (REG162)</p> <p>Health and Safety - Equipment and Chemicals: Distillation (REG163)</p> <p>Health and Safety - Equipment and Chemicals: Pipelines: Implementing Integrity Management (REG164)</p> <p>Health and Safety - Equipment and Chemicals: Pipeline Basics (REG165)</p> <p>Health and Safety - Equipment and Chemicals: Cooling Towers (REG166)</p> <p>Health and Safety - Equipment and Chemicals: Eyewashes and Safety Showers (REG167)</p>
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Health & Safety

Course List –December 2007

Health & Safety - Management Series	(RGLB04)	Health and Safety - Spanish Language	(HSSPAN))
Health and Safety- Management: Back Safety	(REG095)	Health and Safety - Spanish Language: Asbestos Awareness (Comprensión del asbesto)	(AICC7063)
Health and Safety- Management: Cyber Security Awareness	(REG100)	Health and Safety - Spanish Language: Bloodborne Pathogens (Patógenos Sanguíneos)	(AICC7064)
Health and Safety - Management: Driver Safety	(REG030)	Health and Safety - Spanish Language: Electrical Safety (Seguridad con la Electricidad)	(AICC7064)
Health and Safety - Management: Employee Rights to Medical Records	(REG033)	Health and Safety - Spanish Language: Fall Protection (Protección contra las caídas)	(AICC7064)
Health and Safety - Management: HAZWOPER Awareness Level 1	(REG036)	Health and Safety - Spanish Language: Fire Extinguishers (Despida extintores)	(AICC7064)
Health and Safety - Management: Incident Investigation	(REG038)	Health and Safety - Spanish Language: Forklift Safety (Seguridad con los Montacargas)	(AICC7064)
Health and Safety- Management: Homeland Security	(REG101)	Health and Safety - Spanish Language: Hand and Power Tool Safety (Herramientas Manuales y Mecánicas)	(AICC7064)
Health and Safety - Management: Industrial Hygiene	(REG040)	Health and Safety - Spanish Language: Hearing Protection (Protección de la Audición)	(AICC7064)
Health and Safety - Management: ISO 9001 - 2000 Standards	(REG091)	Health and Safety - Spanish Language: Office Ergonomics (Ergonomía en la Oficina)	(AICC7064)
Health and Safety - Management: Job Safety Analysis (JSA)	(REG041)	Health and Safety - Spanish Language: Permit Required Confined Space (Espacio confinado que requiere permiso)	(AICC7064)
Health and Safety - Management: Job Site Safety	(REG042)	Health and Safety - Spanish Language: Incident Investigation (Investigación de Incidentes)	(AICC7084)
Health and Safety - Management: NORM Awareness	(REG044)	Health and Safety - Spanish Language: Indoor Cranes (Grúas Para Interiores)	(AICC7085)
Health and Safety- Management Safety Orientation	(REG096)	Health and Safety - Spanish Language: Industrial Hygiene (Higiene Industrial)	(AICC7086)
Health and Safety - Management: Security Threats - An Overview	(REG120)	Health and Safety - Spanish Language: Knife Safety (Seguridad con los cuchillos)	(AICC7087)
Health and Safety - Management: Welding, Cutting and Brazing Safety	(REG047)	Health and Safety - Spanish Language: Ladders and Stairways (Escaleras y Escalinatas)	(AICC7088)
Health and Safety - Management: Emergency Action Plan	(REG168)	Health and Safety - Spanish Language: Lockout/Tagout (Enclavamiento/etiquetamiento)	(AICC7089)
Health and Safety - Management: Substance Abuse	(REG169)	Health and Safety - Spanish Language: Office Safety (Seguridad en la Oficina)	(AICC7090)
Health & Safety – OSHA 10 Series	(RGLB06)	Health and Safety - Spanish Language: Personal Protective Equipment (Equipo de Protección Personal)	(AICC7091)
Health and Safety - OSHA 10: Bloodborne Pathogens	(REG128)	Health and Safety - Spanish Language: Respiratory Protection (Protección Respiratorio)	(AICC7092)
Health and Safety - OSHA 10: Electrical Hazards	(REG130)	Health and Safety - Spanish Language: Scaffolds, An Overview (Vista general de los andamios)	(AICC7093)
Health and Safety - OSHA 10: Fire Protection	(REG127)	Health and Safety - Spanish Language: Temporary Barricades (Acordonamiento temporales)	(AICC7094)
Health and Safety - OSHA 10: Flammable and Combustible Liquids	(REG123)		
Health and Safety - OSHA 10: Hazard Communication	(REG129)		
Health and Safety - OSHA 10: Introduction to OSHA	(REG125)		
Health and Safety - OSHA 10: Machine Guarding	(REG131)		
Health and Safety - OSHA 10: Personal Protective Equipment	(REG132)		
Health and Safety - OSHA 10: Safety and Health Programs	(REG124)		
Health and Safety - OSHA 10: Walking and Working Surfaces	(REG126)		

Total Number of courses Health and Safety: 169

French Canadian –December 2007

The French Canadian Collection Package (123 Courses)

Access 2000 (French Canadian) Series

Access 2000 (French Canadian): Module 1 (FRAKLB)
 Access 2000 (French Canadian): Module 2 (FRAK01)
 Access 2000 (French Canadian): Module 3 (FRAK02)
 Access 2000 (French Canadian): Module 3 (FRAK03)

Access 2002 (French Canadian) Series

Access 2002 (French Canadian): Module 1 (FRA2LB)
 Access 2002 (French Canadian): Module 2 (FRA201)
 Access 2002 (French Canadian): Module 3 (FRA202)
 Access 2002 (French Canadian): Module 3 (FRA203)

Access 2003 (French-Canadian) Series

Access 2003 (French-Canadian): 1 Module 1 (FRA3LB)
 Access 2003 (French-Canadian): 2 Module 2 (FRA301)
 Access 2003 (French-Canadian): 3 Module 3 (FRA302)
 Access 2003 (French-Canadian): 4 Module 4 (FRA303)
 Access 2003 (French-Canadian): 5 Module 5 (FRA304)
 Access 2003 (French-Canadian): 6 Module 6 (FRA305)
 Access 2003 (French-Canadian): 6 Module 6 (FRA306)

Excel 2000 (French Canadian) Series

Excel 2000 (French Canadian): Module 1 (FREKLB)
 Excel 2000 (French Canadian): Module 2 (FREK01)
 Excel 2000 (French Canadian): Module 3 (FREK02)
 Excel 2000 (French Canadian): Module 3 (FREK03)

Excel 2002 (French Canadian) Series

Excel 2002 (French Canadian): Module 1 (FRE2LB)
 Excel 2002 (French Canadian): Module 2 (FRE201)
 Excel 2002 (French Canadian): Module 3 (FRE202)
 Excel 2002 (French Canadian): Module 3 (FRE203)

Excel 2003 (French Canadian) Series

Excel 2003 (French Canadian): 1 Module 1 (FRE3LB)
 Excel 2003 (French Canadian): 2 Module 2 (FRE301)
 Excel 2003 (French Canadian): 3 Module 3 (FRE302)
 Excel 2003 (French Canadian): 4 Module 4 (FRE303)
 Excel 2003 (French Canadian): 5 Module 5 (FRE304)
 Excel 2003 (French Canadian): 6 Module 6 (FRE305)
 Excel 2003 (French Canadian): 6 Module 6 (FRE306)

Excel 2007(French Canadian) Series

Excel 2007 (French-Canadian): 1 Module 1 (FRE7OF)
 Excel 2007 (French-Canadian): 2 Module 2 (FRE701)
 Excel 2007 (French-Canadian): 3 Module 3 (FRE702)
 Excel 2007 (French-Canadian): 3 Module 3 (FRE703)

Initiation à l'informatique (French Canadian) Series (FRIILB)

Initiation à l'informatique (French Canadian): Module 1 (FRII01)
 Initiation à l'informatique (French Canadian): Module 2 (FRII02)
 Initiation à l'informatique (French Canadian): Module 3 (FRII03)

Internet Explorer 5 (French Canadian) Series

Internet Explorer 5 (French Canadian): Module 1 (FRIELB)
 Internet Explorer 5 (French Canadian): Module 2 (FRIE01)
 Internet Explorer 5 (French Canadian): Module 3 (FRIE02)
 Internet Explorer 5 (French Canadian): Module 3 (FRIE03)

Lotus 1-2-3 Millennium (French Canadian) Series (FRLMLB)

Lotus 1-2-3 Millennium (French Canadian): Module 1 (FRLM01)
 Lotus 1-2-3 Millennium (French Canadian): Module 2 (FRLM02)
 Lotus 1-2-3 Millennium (French Canadian): Module 3 (FRLM03)

Lotus Approach Millennium (French Canadian) Series

Lotus Approach Millennium (French-Canadian): 1 (FRAMLB)
 Module 1 (FRAM01)
 Lotus Approach Millennium (French-Canadian): 2 (FRAM02)
 Module 2 (FRAM02)
 Lotus Approach Millennium (French-Canadian): 3 (FRAM03)
 Module 3 (FRAM03)

Lotus Freelance Graphics Millennium (French Canadian) Series (FRFGLB)

Freelance Graphics Millennium (French Canadian):
 Module 1 (FRFG01)
 Freelance Graphics Millennium (French Canadian):
 Module 2 (FRFG02)
 Freelance Graphics Millennium (French Canadian):
 Module 3 (FRFG03)

Lotus Notes 4.6 (French Canadian) Series

Lotus Notes 4.6 (French Canadian): Module 1 (FRLNLB)
 Lotus Notes 4.6 (French Canadian): Module 2 (FRLN01)
 Lotus Notes 4.6 (French Canadian): Module 3 (FRLN02)
 Lotus Notes 4.6 (French Canadian): Module 3 (FRLN03)

Lotus Notes 6 (French Canadian) Series

Lotus Notes 6 (French Canadian): Module 1 (FRL6LB)
 Lotus Notes 6 (French Canadian): Module 2 (FRL601)
 Lotus Notes 6 (French Canadian): Module 2 (FRL602)

Lotus Notes Client R5 (French Canadian) Series (FRLCLB)

Lotus Notes Client R5 (French Canadian): Module 1 (FRLC01)
 Lotus Notes Client R5 (French Canadian): Module 2 (FRLC02)
 Lotus Notes Client R5 (French Canadian): Module 3 (FRLC03)
 Lotus Notes Client R5 (French Canadian):
 Nouveautés4 (FRLC04)

Lotus WordPro Millennium (French Canadian) Series

Lotus WordPro Millennium (French Canadian): (FRLWLB)
 Module 1 (FRLW01)
 Lotus WordPro Millennium (French Canadian):
 Module 2 (FRLW02)
 Lotus WordPro Millennium (French Canadian):
 Module 3 (FRLW03)

TechLabs
Course List –December 2007

Novell GroupWise (French Canadian) Series (FRGWLB)	Windows XP (French Canadian) Series (FRXP01)	(FRXPLB)
Novell GroupWise (French Canadian): Module 1 (FRGW01)	Windows XP (French Canadian): Module 1 (FRXP01)	
Novell GroupWise (French Canadian): Module 2 (FRGW02)	Windows XP (French Canadian): Module 2 (FRXP02)	
Novell GroupWise (French Canadian): Module 3 (FRGW03)	Windows XP (French Canadian): Module 3 (FRXP03)	
Office 2000 (French Canadian) Series (FROFLB)	Word 2000 (French Canadian) Series (FRWKLB)	
Office 2000 (French Canadian): Nouveautés 1 (FROF01)	Word 2000 (French Canadian): Module 1 (FRWK01)	
Outlook 2000 (French Canadian) Series (FROKLB)	Word 2000 (French Canadian): Module 2 (FRWK02)	
Outlook 2000 (French Canadian): Module 1 (FROU01)	Word 2000 (French Canadian): Module 3 (FRWK03)	
Outlook 2000 (French Canadian): Module 2 (FROU02)	Word 2000 (French Canadian): Module 4 (FRWK04)	
Outlook 2000 (French Canadian): Module 3 (FROU03)	Word 2002 (French Canadian) Series (FRW2LB)	
Outlook 2002 (French Canadian) Series (FRO2LB)	Word 2002 (French Canadian): Module 1 (FRW201)	
Outlook 2002 (French Canadian): Module 1 (FRO201)	Word 2002 (French Canadian): Module 2 (FRW202)	
Outlook 2002 (French Canadian): Module 2 (FRO202)	Word 2002 (French Canadian): Module 3 (FRW203)	
Outlook 2002 (French Canadian): Module 3 (FRO203)	Word 2003 (French Canadian) Series (FRW3LB)	
Outlook 2003 (French Canadian) Series (FRO3LB)	Word 2003 (French Canadian): 1 Module 1 (FRW301)	
Outlook 2003 (French-Canadian): 1 Module 1 (FRO301)	Word 2003 (French Canadian): 2 Module 2 (FRW302)	
Outlook 2003 (French-Canadian): 2 Module 2 (FRO302)	Word 2003 (French Canadian): 3 Module 3 (FRW303)	
Outlook 2003 (French-Canadian): 3 Module 3 (FRO303)	Word 2003 (French Canadian): 4 Module 4 (FRW304)	
Outlook 2003 (French-Canadian): 4 Module 4 (FRO304)	Word 2003 (French Canadian): 5 Module 5 (FRW305)	
Outlook 2003 (French-Canadian): 5 Module 5 (FRO305)	Word 2003 (French Canadian): 6 Module 6 (FRW306)	
Outlook 2003 (French-Canadian): 6 Module 6 (FRO306)	Word 2007 (French-Canadian) Series (FRW7OF)	
PowerPoint 2000 (French Canadian) Series (FRPKLB)	Word 2007 (French-Canadian): 1 Module 1 (FRW701)	
PowerPoint 2000 (French Canadian): Module 1 (FRPK01)	Word 2007 (French-Canadian): 2 Module 2 (FRW702)	
PowerPoint 2000 (French Canadian): Module 2 (FRPK02)	Word 2007 (French-Canadian): 3 Module 3 (FRW703)	
PowerPoint 2000 (French Canadian): Module 3 (FRPK03)		
PowerPoint 2002 (French Canadian) Series (FRP2LB)	Total Number of French Canadian Courses:	
PowerPoint 2002 (French Canadian): Module 1 (FRP201)	French	123
PowerPoint 2002 (French Canadian): Module 2 (FRP202)	Total	123
PowerPoint 2002 (French Canadian): Module 3 (FRP203)		
PowerPoint 2003 (French Canadian) Series (FRP3LB)		
PowerPoint 2003 (French Canadian): 1 Module 1 (FRP301)		
PowerPoint 2003 (French Canadian): 2 Module 2 (FRP302)		
PowerPoint 2003 (French Canadian): 3 Module 3 (FRP303)		
PowerPoint 2003 (French Canadian): 4 Module 4 (FRP304)		
PowerPoint 2003 (French Canadian): 5 Module 5 (FRP305)		
PowerPoint 2003 (French Canadian): 6 Module 6 (FRP306)		
Windows 2000 (French Canadian) Series (FR2KLB)		
Windows 2000 (French Canadian): Module 1 (FR2K01)		
Windows 2000 (French Canadian): Module 2 (FR2K02)		
Windows 2000 (French Canadian): Module 3 (FR2K03)		
Windows Vista (French-Canadian) Series (FRVIST)		
Windows Vista (French-Canadian): 1 Module 1 (FRVI01)		
Windows Vista (French-Canadian): 2 Module 2 (FRVI02)		
Windows Vista (French-Canadian): 3 Module 3 (FRVI03)		

Proposed Development Schedule – December 2007

Cisco Related Series by MindLeaders CCNA 640-802 (March 2008)

Cisco Related Series by MindLeaders CCNA 640-816 (March 2008)

Cisco Related Series by MindLeaders CCNA 640-822 (March 2008)

The Cisco Certified Network Associate (CCNA) certification is Cisco's popular networking certification that tests a network administrator's ability to set up and maintain network systems. Candidates for the CCNA can qualify for the certification by passing one test, 640-802, or two tests, 640-816 and 640-822. MindLeaders will be releasing study guide materials for all three tests to allow you to certify in whichever manner you prefer.

Communicate with Power (December 2007 – March 2008)

Most people's jobs include working with a lot of people who are coworkers from across the company (or even from other companies). Many times, doing your job properly depends upon other people doing the things or having the information you need. How can you persuade, influence, and inform other people in ways that will make things happen? This series will talk about how to spark action and motivation from others, especially ones who are not in a direct line of command with you.

CompTIA A+ Essentials 220-601 (December 2007 – March 2008)

This series will give you the study guide you need for the CompTIA A+ Essentials exam, which is the first of two exams now required to earn CompTIA A+ certification. This certification validates the knowledge and skills of entry-level computer service technicians. It is an international, vendor-neutral certification recognized by major hardware and software vendors, distributors and resellers. CompTIA A+ certification confirms a technician's ability to perform tasks such as installation, configuration, diagnosing, preventive maintenance and basic networking.

Internet Marketing (March 2008)

There are well over 100 million web sites on the Internet. How can you make yours stand out among such a huge crowd? How can your site attract the notice of your audience and of the search engines that your audience will use? This series will put powerful, simple tools in your

hands to give your web site its own voice and to carve out its place on the Internet.

Java 2 5.0 Programmer Certification 310-055 (March 2008)

The Sun Certified Programmer for Java 2 Platform 5.0 certification allows web programmers to prove a thorough knowledge of Java programming structure and the ability to create Java applications. This study guide series will cover all of the knowledge needed for the 310-055 test to become a Sun Certified Programmer for Java 2 Platform 5.0.

Microsoft .NET 2.0 Web Development MCTS 70-528 (March 2008)

This series will prepare you for the MCTS 70-528 exam, which is the second required exam for the MCTS Microsoft Certified Technology Specialist: .NET Framework 2.0 Web Applications certification. This exam tests your ability to create Web applications in the .NET environment using either Visual Basic 2005 or Visual C# 2005. These study guide courses will be added to the practice exams that MindLeaders has already released for this test.

Microsoft .NET 2.0 Windows Development MCTS 70-526 (March 2008)

This series will prepare you for the MCTS 70-526 exam, which is the second required exam for the MCTS Microsoft Certified Technology Specialist: .NET Framework 2.0 Windows Applications certification. This exam tests your ability to build Windows applications in the .NET environment using Microsoft Visual Basic 2005, Microsoft Visual C# 2005, or Microsoft Visual C++ 2005.

Outlook 2007 (March – June 2008)

Outlook is the most common email application in the world. And it includes many features beyond just email, including the calendar, meeting management, tasks, and contact information, that can all interact with each other. This series will examine all of these features and more in the latest version of Outlook that has been released with the Office 2007 package.

PowerPoint 2007 (December 2007 – March 2008)

Office 2007 includes the latest version of PowerPoint, the presentation creation package that helps add visual impact and dynamic information to your presentations. This series will walk you through creating your own presentations.

Proposed Development Schedule – December 2007

Project 2007 (June 2008)

Get projects under control with Microsoft Project's latest version, 2007. Build schedules, communicate effectively with everyone involved, chart your progress, and keep track of budget and project materials. This series will show you how to use this complex tool to save time and maximize your projects' success.

Project Management from a People Perspective (December 2007 – March 2008)

This series goes beyond the basic mechanics of project management and focuses on the people side of getting projects accomplished. What can you do, who can you talk to, and how can you communicate with them to ensure your project progresses as smoothly as possible? Look to this series for topics such as communicating, documenting, emailing, influencing team members across all departments, and balancing multiple projects.

SharePoint 2007 (December 2007 – March 2008)

SharePoint 2007 is a content and information management system for your organization. This course will help you use your SharePoint 2007 sites to share documents, collaborate on processes and materials, and find and share data throughout your organization.

SharePoint 2007 Administration (March 2008)

Before teams can begin sharing their documents, processes, and projects on SharePoint 2007, the SharePoint server must be set up and maintained. This series will show IT professionals the work that they'll do behind the curtain to offer the SharePoint tool to their organization.

Windows Vista Configuration MCTS 70-620 (March 2008)

The Microsoft 70-620 test on installing and configuring Vista is the required exam to receive the Microsoft Certified Technology Specialist (MCTS): Windows Vista, Configuration certification. These study guide courses will be added to the practice exams that MindLeaders has already released for this test.

In addition to the above series, we will be releasing courses that feature practice exams for the following certification tests. These practice exams will allow you to answer questions in the same format that the test will use on exam day, and will provide in-depth instructional feedback on each question to thoroughly cover every subject you'll need to master.

March 2008 Practice Exams:

Cisco Related Series by MindLeaders CCDA 640-863

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Microsoft .NET 2.0 Distributed Apps MCTS 70-529

Microsoft Exchange Server 2007 MCTS 70-236

Microsoft Office Project 2007 MCTS 70-632

Microsoft SharePoint Server 2007 MCTS 70-630

Microsoft SQL Server 2005 MCITP 70-443

Microsoft SQL Server 2005 MCITP 70-444